

Validation Checklist

6. Application for Outline Planning Permission with All Matters Reserved

A. National Requirements and 3 copies of all forms, plans drawings to be supplied unless the application is submitted electronically	Document File Name(s) (if supplying electronically)		
Completed Form			
Site location plan (1:1,250 or 1:2,500) showing direction of north			
Block plan of the site (1:100 or 1:200) showing any site boundaries			
Ownership Certificates (A, B, C or D – as applicable)			
Agricultural Holdings Certificate			
Design and Access Statement, if required			
Appropriate fee			
Notice under Article 6 of the Town and Country Planning (General Development Procedure Order 1995 must be given and / or published, where Ownership Certificates B, C or D have been completed.			
B. Local Requirements	Documents Supplied: Yes	Documents Supplied: No*	Documents file name:
Affordable housing statement			
Air quality assessment			
Biodiversity survey and report			
Daylight / sunlight assessment			
Environmental Assessment			
Flood risk assessment			
Foul sewage and utilities assessment			

Heritage Statement (including historical, archaeological features and Scheduled Ancient Monuments)			
Land contamination assessment			
Landscaping details			
<ul style="list-style-type: none"> • Lighting assessment 			
<ul style="list-style-type: none"> • Noise impact assessment 			
<ul style="list-style-type: none"> • Open space assessment 			
<ul style="list-style-type: none"> • Parking Provision 			
<ul style="list-style-type: none"> • Photographs / photomontages 			
<ul style="list-style-type: none"> • Planning obligations / draft Head (s) of Terms 			
<ul style="list-style-type: none"> • Planning Statement 			
<ul style="list-style-type: none"> • Site waste management plan 			
<ul style="list-style-type: none"> • Structural Survey 			
Telecommunication Development – supplementary information			
Town Centre Uses – Evidence to accompany applications			
<ul style="list-style-type: none"> • Transport assessment 			
<ul style="list-style-type: none"> • Travel Plan 			
<ul style="list-style-type: none"> • Tree survey / Arboricultural implications 			
<ul style="list-style-type: none"> • Ventilation / extraction statement 			

Sustainability statement and Health Impact Assessment			
• Renewable Energy Statement			
• Waste Design Guide Toolkit			
• Water Conservation Strategy			

* – All relevant documents on the Local Requirements list will be required to be submitted with each application. Where an applicant / agent considers that a document is not relevant to the proposed development, they will be required to submit, under the relevant heading, a statement outlining in detail why that information has not been submitted.