

# Neighbourhood Planning

## Application to designate a Neighbourhood Area



### Town and Country Planning Act 1990 Neighbourhood Planning (General) Regulations 2012

Within South Cambridgeshire District only parish councils and Neighbourhood Forums (\*see guidance note) can apply for Neighbourhood Area designation. These will be the 'relevant body' in this District – a term used in the regulations for Neighbourhood Planning. By completing this form you confirm that you represent the parish council and give us permission to publish the form on the Local Authority's website. If you need help to complete this form please contact Sustainable Communities on 03450 450 500.

**Please complete this form using information we can publish on our website if necessary**

1	Name of parish (or lead parish where there is more than one)	Histon
2	Address	The Parish Office, Histon & Impington Recreation Ground, New Road, Impington, Cambridge CB24 9LU
3	Contact name & position	Mrs Angela Young, Clerk Histon & Impington Parish Council
4	Telephone number	01223 235906
5	E-mail	clerk@hisimp.net
6	Additional parish contact details If applicable, please list all parishes involved in this application and provide contact details for the clerks of each	Histon  Impington  Mrs A J Young is the Clerk to the grouped Council Histon & Impington Parish Council
7	Name of Neighbourhood Area In many cases this will reflect the name of the parish/es it covers	Histon & Impington
8	Consultation Please provide information about how you have determined the area you are applying to designate and who you have consulted – e.g. residents, landowners, businesses	The 2 parishes of Histon and Impington are treated as one community and since 2012 a grouped Parish Council has been in place.  The Parish Council has agreed to apply to designate that part of Histon & Impington north of the A14 and has consulted with resident members of the Kings Meadow Committee and agreed this approach  We have also held a number of open meetings for invited groups, interest groups and residents to attend when the area we hope to designate has been outlined

9 Proposed Neighbourhood Area  
Please state why this area should be designated. This is especially important if it is not the full extent of the parish or includes part of another parish. Please also provide an Ordnance Survey Map showing clearly the boundary of the proposed Neighbourhood Area.

If you need help to prepare a map please contact Sustainable Communities on 03450 450 500

The Neighbourhood Area is the parishes in their completeness north of the A14. The area of Impington south of the A14 has very different needs and requirements which could not successfully be captured in a Neighbourhood Plan covering all parts of the parishes

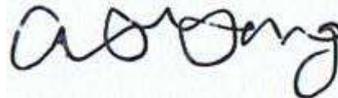
10 Declaration

I/we hereby apply to designate a Neighbourhood Area as described on this form and accompanying map

Please ensure all parishes involved have signed this application form. Continue on another sheet if necessary

Name: Angela Young

Signature:



Parish (lead parish where there is more than one):  
Histon

Date : 06/06/14

Name: Angela Young

Signature:



Parish: Impington

Date : 06/06/14

11 Supplementary information - optional

Please tell us what you hope to achieve through the development of a Neighbourhood Plan.

**Note:** Any information given in this section will in no way influence the decision to designate the proposed area. It will simply help officers understand your objectives as they currently stand - it is expected that your ideas will be subject to change until the formal planning process is complete. However, any information given will help us ensure that a Neighbourhood Plan is the correct vehicle for you to achieve your objectives.

We aim to develop a Community-led neighbourhood plan, covering Histon and Impington (north of the A14) that can be used to guide and inform planning decisions and unlock additional funding coming to the parish as a result of local development.

More importantly the Neighbourhood Plan will describe and communicate the current facilities and ethos of the villages and set out a vision of what the community want for the villages over the next 10 years.

We have already in Impington lost the major portion of employment in the Parish. We are arguing for a sustainable community - with both housing **and** employment. And preferably employment for all types of skills - not just R&D/paper based. We have to recognise that what has happened in Impington could happen in Histon - and we should be doing all we can to prevent that.

Secondly, once housing development becomes inevitable, our role must be to ensure that that development meets the needs of our new residents, That parking is right, broadband is in place, combined work/live units are available, that the

quality of what is designed and built is right, and fits with what is around.

And, of course, that infrastructure is in place. It would be nice to think that we could ensure that infrastructure was delivered before the people needing it arrive to live here

And finally, the working groups on traffic, drainage & High Street may need the implementation of planning related policies to deliver their aspirations.

We strive for a vision, a vision that the community supports, of where Histon & Impington should be going

Our vision should also address the core objectives of Sustainability, "Digital Village", Diversity & Inclusivity and Heritage and be appropriate for all age groups.

## Guidance Note

### Applying for Neighbourhood Area designation

The first formal step in Neighbourhood Planning is the submission of the proposed Neighbourhood Area to the local authority for designation. South Cambridgeshire District Council has prepared this form to make it simple to apply for this designation.

### Filling out the form

Contact details - the address used on this form should be the main contact for future communication on the Neighbourhood Plan. Please be aware when completing the form that the information given may need to be published online.

Map of the area – if you need help to prepare a map showing the Neighbourhood Area please contact Sustainable Communities on 03450 450 500. Once completed, the form should be returned to:

Kathryn Hawkes, Development Officer  
Sustainable Communities  
South Cambridgeshire District Council  
South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridgeshire  
CB23 6EA

### What happens next?

The Council must publicise the area application on its website and in such other manner as they consider is likely to bring it to the attention of people who live, work or carry out business in the area to which the application relates. There will be a period of not less than 6 weeks of public consultation when the Council will invite comments on the application.

The Council will decide whether to designate the Neighbourhood Area. To do this it will consider:

- if the application is valid. A valid application will:
  - have a map showing the area
  - have a statement explaining why it is considered an appropriate Neighbourhood Area
  - be from the 'relevant body'
- all representations made during the consultation
- whether the proposed area is appropriate and does not overlap with other areas – only one Neighbourhood Plan is permitted per Neighbourhood Area.

The Council may modify the application with the parish's consent if it is considered the Neighbourhood Area is not appropriate.

### Designation of the area

The Council will notify the parish and publish decisions on its website and within the Neighbourhood Area. Reasons will be given if the application is not successful within the decision document.

***\*In areas where there is no parish council, parish meetings can either get involved with the Neighbourhood Planning in an adjoining parish or develop a Neighbourhood Forum with the authority to lead on their own Plan. For more information contact Sustainable Communities on 03450 450 500***