

# Houses in Multiple Occupation (HMO) LANDLORDS PROPERTY SAFETY AND MAINTENANCE LOG



South  
Cambridgeshire  
District Council

HMO Property Address.....

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Landlord or Managing Agent Contact Address and Contact Telephone Number.....

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HMO Description:-

Type of HMO e.g. Flat or House.	Number of Storeys	Number of Occupiers	Number of Bedrooms	Letting Arrangement e.g. - (shared house or Bed-sit individual tenancies)

## Safety Check and Maintenance Log Sheet.

**Key for Type of Maintenance:**

**GLI – General Landlord Inspection**    **SA – Smoke Alarm Check**                      **EL – Emergency Lighting Check**  
**GS – Gas Safety**                                      **ES – Electrical Safety**                      **FE – Fire Extinguishers**  
**EPC – Energy Performance**                      **FSR – Fire Safety Risk Assessment**  
**O – Other maintenance undertaken please specify details**

DATE	TYPE OF INSPECTION/ MAINTENANCE (Code)	PROBLEMS IDENTIFIED AND CONTRACTOR DETAILS	REMEDIAL ACTION REQUIRED.	REMEDIAL WORKS DATE COMPLETE AND CONTRACTOR DETAILS