

Request 9745 – Licencing of Animal Boarding Facilities

An outline the main functions of the local authority in respect of animal boarding establishments to include:

- o The frequency of routine/planned inspections of animal boarding establishments
- o The frequency of unannounced/unplanned inspections of animal boarding establishments
- o Examples of situations where an emergency unannounced inspections may take place (i.e. reports from the general public etc.)
- o Documentation required to be made available by the animal boarding establishment staff for the local authority inspector
- o The responsibilities/process for reporting concerns in respect of other animals (nonboarders) on the premises
- o General responsibilities regarding rescue animals

The number of animal boarding facilities licenced under the jurisdiction of the local authority. (If this has changed, please provide figures for the last three years.)

The number (head-count and whole time equivalent) of the staff carrying out the inspections of those animal boarding facilities. (If this has changed, please provide figures for the last three years.)

The qualifications of those local authority/contracted staff carrying out and responsible for the inspections.

The average length of an inspection in hours/days.

Data for the previous three years (showing each year separately, stating the 12 month period being quoted i.e. financial year, calendar year etc.) to include:

- o The number of routine inspections of animal boarding facilities carried out by the local authority for each of the above three years
- o The number of unannounced inspections of animal boarding facilities carried out by the local authority for each of the above three years
- o The number and source (in general terms) of reports received which resulted in an emergency/unannounced/unplanned inspection by the local authority for each of the above three years
- o The number of occasions that concerns in respect of other animals on the premises have been reported to the relevant authorities (analysed by broad categories of those concerns) for each of the above three years
- o Major concerns (number and type of concern) regarding hygiene/cleanliness/diet/condition of the animals of the boarding establishments for each of the three years
- o Major concerns (number and type of concern) regarding appropriateness/adequacy of premises/equipment for each of the three years
- o Major concerns (number and type of concern) regarding the provision of documentation requested for each of the three years
- o Major concerns (number and type of concern) regarding the staffing of the boarding establishment for the three years
- o The number of incidents resulting in suspension or revocation or variation of licences issued for each of the three years

Response

Summary : (SCDC) Licencing of Animal Boarding Facilities An outline the main functions of the local authority in respect of animal boarding establishments to include:

- o The frequency of routine/planned inspections of animal boarding establishments

1-3 years depending on length of licence

- o The frequency of unannounced/unplanned inspections of animal boarding establishments

One visit throughout the length of the licence

- o Examples of situations where an emergency unannounced inspections may take place (i.e. reports from the general public etc.)

Complaints/reports from public

- o Documentation required to be made available by the animal boarding establishment staff for the local authority inspector

The following documentation is required to be made available on inspection: contracts, procedures, diaries, owner details, daily routines, feed/behaviour charts and vet visits.

o The responsibilities/process for reporting concerns in respect of other animals (nonboarders) on the premises

Any concerns in respect of other animals (non-boarders) on the premises would be dealt with at the time during the inspection process.

o General responsibilities regarding rescue animals

The number of animal boarding facilities licenced under the jurisdiction of the local authority. (If this has changed, please provide figures for the last three years.)

2018 - 21

2019 - 5

2020 - 22

The number (head-count and whole time equivalent) of the staff carrying out the inspections of those animal boarding facilities. (If this has changed, please provide figures for the last three years.) One

The qualifications of those local authority/contracted staff carrying out and responsible for the inspections.

Registered veterinary nurse

National diploma level 9 in Animal Management

Qualified as an Advanced Animal Welfare Officer

The average length of an inspection in hours/days.

Dependant on the size of the premises and number of animals, this can vary between 2 and 6 hours.

Data for the previous three years (showing each year separately, stating the 12 month period being quoted i.e. financial year, calendar year etc.) to include:

o The number of routine inspections of animal boarding facilities carried out by the local authority for each of the above three years.

2018 - 25

2019 - 12

2020 - 20

o The number of unannounced inspections of animal boarding facilities carried out by the local authority for each of the above three years

2018 - 14

2019 - 17

2020 – 0

o The number and source (in general terms) of reports received which resulted in an emergency/unannounced/unplanned inspection by the local authority for each of the above three years - Public Complaints and improvements that needed to be made

2018 – 2

2019 – 7

2020 – 3

o The number of occasions that concerns in respect of other animals on the premises have been reported to the relevant authorities (analysed by broad categories of those concerns) for each of the above three years

None

o Major concerns (number and type of concern) regarding hygiene/cleanliness/diet/condition of the animals of the boarding establishments for each of the three years - None

o Major concerns (number and type of concern) regarding appropriateness/adequacy of premises/equipment for each of the three years

None

o Major concerns (number and type of concern) regarding the provision of documentation requested for each of the three years

None

o Major concerns (number and type of concern) regarding the staffing of the boarding establishment for the three years

None

o The number of incidents resulting in suspension or revocation or variation of licences issued for each of the three years

None