



Planning Committee Development Group – Minutes of the meeting held 21 January 2021

Present: Cllr Richard Williams (RW), Cllr Anna Bradnam (AB), Cllr John Batchelor (JB), Cllr Pippa Heylings (PH) and Cllr Judith Rippeth (JR), Chris Carter (CC), Sharon Brown (SB) and Jeff Membery (JM).

Apologies

Apologies were received from Kate Yerbury, Sharon Brown and Cllr John Batchelor

1. Minutes of the previous meeting

Cllr Bradnam's Comments had been noted and the amendments made.

2. Action points

1. **Action:** Jeff Membery to contact Democratic Services to ask that this be included as part of the Members training and induction programme.
 1. JM has contacted Dem Services to request that member induction will now include engaging with officers about planning applications
2. **Action:** for Jeff Membery to follow up with Rory McKenna re: the constitution and determination, pre-determination and substitutions.
 1. Carried forward.

3. Survey

No further responses to survey.

4. Scheme of Delegation



Since May 2020, delegation meetings have been minuted and these have been circulated to Parishes, this action has been well received. As such this process will be annually reviewed.

The following criteria for applications to go before Committee

- relevant material planning considerations raising significant planning concerns,
- significant implications for adopted policy,
- the nature, scale and complexity of the proposed development
- the planning history of the site.

Members concerns

- Applications may lack planning history, which a Cllr may know (sensitivity, public reaction)
 - This would be captured as part of planning software back office, giving officers planning application history
- Level of public interest
 - Would sit under point 1 but could be captured as an independent point
- Parish council recommendation to refuse should send an application to Committee for consideration
- Applications should only come to committee once all comments have been received
- Discharge of conditions should come to committee.
- Parish Council's lack of trust in planning process
 - Needs to be addressed as Parish Councils could assume a favourable outcome if considered by Committee, rather than Officer.
- Awareness of appeals and outcomes
 - This can be circulated to members monthly



Actions

CC: Change to the footnote - need to discuss with Rory as part of the constitution. See whether any changes need to go to full council. Bring the revised document to the next meeting.

CC: to look into notifying members of the outcome of delegation meetings

CC: to look into reporting back to members on what is going to delegation committee (the agenda).

JM: To look into using Consultee Access to notify members of applications within their parishes.

CC: recommendations of past report to be included in on agenda

CC: report of appeals to be circulated to members monthly