

## Request 8787 - Procurement

1. How do you access Contracts Finder?
2. When did you last update your Contract Procedure Rules in your constitution?
3. How regularly do you update you CPRs?
4. Who updated the CPRs last time and why were they chosen? would you consider buying in expertise to do the update/ Internal with external guidance as necessary.
5. What initiated the update/ re-write? and what things trigger you updating them?
6. Was it a minor or major re-write?
7. How do you get approval to amend the CPRs and how long does approval take?
8. What guidance did you consider/ use to inform the re-write e.g. Public Procurement Notice 07/16 issued by Central Government considered?
9. Did you look at any other authorities' CPRs to inform your update – if so, which
10. Were members consulted on how PPNs or general policies should be applied
11. What proportion of your procurement spend is construction based

## Response

1. Via – electronic tendering portal – Proactis - Procontract
2. 2020 and update happening now in 2021
3. Annual review and updates when legislation changes.
4. External is considered but not always necessary.
5. Legislation and internal procedures review.
6. Elements were re-written to reflect legislation, other elements were updated.
7. It takes approximately 6 months and through various committees.
8. Legislation or internal changes.
9. Each and every Council in the Countywide area.
10. Yes
11. 60%