

## Validation Checklist

### 4. Application for Full Planning Permission

<b>A. National Requirements</b> and 3 copies of all forms, plans drawings to be supplied unless the application is submitted electronically	<b>Documents File Name(s)</b> (if supplying electronically)
Completed Form	
Site location plan (1:1,250 or 1:2,500) showing direction of north	
Block plan of the site (1:100 or 1:200) showing any site boundaries	
Existing and proposed elevations (1:50 or 1:100)	
Existing and proposed floor plans (1:50 or 1:100)	
Existing and proposed site sections and finished floor and site levels (1:50 or 1:100)	
Roof plans (1:50 or 1:100)	
Ownership Certificates (A, B, C or D – as applicable)	
Agricultural Holdings Certificate	
Design and Access Statement, if required	
Appropriate fee	
Notice under Article 6 of the Town and Country Planning (General Development Procedure Order 1995 must be given and / or published, where Ownership Certificates B, C or D have been completed.	

<b>B. Local Requirements</b>	Documents Supplied: <b>Yes</b>	Documents Supplied <b>No*:</b>	Document file name:
Affordable housing statement			
Air quality assessment			
Biodiversity survey and report			
Daylight / sunlight assessment			
Environmental assessment			
Flood risk assessment			
Foul sewage and utilities assessment			
Heritage Statement (including historical, archaeological features and Scheduled Ancient Monuments)			
Land contamination assessment			
Landscaping details			
Lighting assessment			
Noise assessment			
Open space assessment			
Parking Provision			
Photographs / photomontages			
Planning obligations / draft Head (s) of Terms			
Planning Statement			
Site waste management plans			
Structural Survey			
Telecommunication Development – supplementary information			

Town Centre Uses – Evidence to accompany applications			
Transport assessment			
Travel Plan			
Tree survey / Arboricultural implications			
Ventilation / extraction statement			
Sustainability statement and Health Impact Assessment			
Renewable Energy Statement			
Waste Design Guide Toolkit			
Water Conservation Strategy			

\* – All relevant documents on the Local Requirements list will be required to be submitted with each application. Where an applicant / agent considers that a document is not relevant to the proposed development, they will be required to submit, under the relevant heading, a statement outlining in detail why that information has not been submitted.