

Request 6457 – Subject access requests

(SCDC) Subject Access Request

- 1) What is the email address of the person in your organisation who is responsible for the management of Subject Access Requests / DPA Requests?
- 2) What percentage of Subject Access Requests have been responded to on time since 25th May 2018? If you do know have this figure please provide a figure for what you do have.
- 3) On average how many SAR/DPA requests does your authority receive in a month?
- 4) How many SAR officers are employed by your organisation who work on Subject Access Requests?
- 5) What is the generic email address of the team which deals with SARs / DPA requests within your organisation?
- 6) How many overdue Subject Access Requests do you currently have?

Response

- 1) what is the email address of the person in your organisation who is responsible for the management of Subject Access Requests / DPA Requests? FOI@3csharedservices.org/ infogov@3csharedservices.org
- 2) what percentage of Subject Access Requests has been responded to on time since 25th May 2018? If you do know have this figure please provide a figure for what you do have.
95%
- 3) on average how many SAR/DPA requests does your authority receive in a month? 2
- 4) how many SAR officers are employed by your organisation who works on Subject Access Requests? 3
- 5) what is the generic email address of the team which deals with SARs / DPA requests within your organisation? FOI@3csharedservices.org/
infogov@3csharedservices.org

6) How many overdue Subject Access Requests do you currently have?

None