



## **Greater Cambridge Planning Agents' Forum**

**Thursday 11<sup>th</sup> October 2018  
The Council Chamber, Guildhall, Cambridge**

**6pm-7.30pm**

### **AGENDA**

**Chairs: Cllr Tumi Hawkins – SCDC  
Cllr Kevin Blencowe - CCC**

#### **Apologies:**

Sara Saunders – Strategy & Economy Manager  
Jane Green – Built & Natural Environment Manager

#### **1. Welcome and introductions**

#### **2. Actions from the last Forum meeting**

- 20<sup>th</sup> March 2018

#### **3. Shared Service update and introduction to the new management team – Stephen Kelly (structure chart circulated)**

#### **4. Local Plan updates and issues arising/timescales for preparation of further policy guidance and advice – Caroline Hunt**

#### **5. Local List update – Emma Linney**

#### **6. Design Review Panels – Stephen Kelly/Paul Frainer**

#### **7. Questions/issues raised by Forum members.**

- *How the City/District Councils and the County Council can work more effectively/efficiently with regards to dealing with Highways matters. Properly assessing Highways proposals understandably takes time, but better communication (for example, liaising directly with the applicant rather than everything having to go through the planning case officer with the consequent delay this entails) and more efficient processes (for example, considering potential mitigation in tandem with assessing impact rather than dealing with them sequentially) would help speed up this process.*
- *The newly introduced Housing Delivery Test will be based on data provided by the government each November. Does the Council have any existing data, or propose to capture data on housing delivery, in order to monitor this Test themselves and will they make it public? (Shrimplin Brown Planning & Dev/Pegasus Group)*

- *Delays in securing pre-app meeting dates at the City Council. (Pegasus Group)*
- *Resourcing issues & how these are being addressed. Validation timescales/delays. It's currently taking circa 3 weeks for any type of application to be made valid; again this is having a knock on effect to development. This should not be hindered by the same resourcing issues as recruiting qualified and experienced planners. (Liz Fitzgerald, Barker Parry/Pegasus Group)*
- *An update on the Community Infrastructure Levy (CIL) - (Shrimplin Brown Planning & Development)*

#### **8. General Questions and Answers.**

#### **9. Suggested topics and arrangements for future Forums**

#### **10. AOB**

#### **11. Date of next meeting: March 2019 – date TBC (venue: SCDC)**