

**DECLARATION OF ACCEPTANCE OF OFFICE**

I .....(1)

have been elected to the office of .....(2)

of .....(3)

declare that I take that office upon myself, and will duly and faithfully fulfil the duties of it according to the best of my judgement and ability.

I undertake to observe the code as to the conduct which is expected of members of .....(4)

Signed ..... Date.....

This declaration was made and signed before me.

Signed ..... Date.....

Signed ..... Date.....

- (1) *Insert the name of the person making the declaration*
- (2) *Insert "member" or "Mayor" or "Chairman" as appropriate*
- (3) *Insert the name of the authority of which the person making the declaration is a member or mayor or Chairman.*
- (4) *(4) Insert the name of the authority of which the person making the declaration is a member or mayor or Chairman.*
- (5) *The Clerk will normally be the Proper Officer. In the absence of the Clerk the declaration should be witnessed by two members of the authority.*