



South Cambridgeshire Local Plan
Statement of Consultation

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Statement of Consultation for the South Cambridgeshire Local Plan

1 INTRODUCTION

1.1 This document sets out how South Cambridgeshire District Council has undertaken consultation in preparing its Local Plan. It provides an overview on the following:

- who was invited to make representations,
- how they were invited to do so,
- a summary of the main issues raised by the representations, and
- how these have been addressed in the Local Plan.

1.2 This consultation statement complies with the Town and Country Planning (Local Planning) (England) Regulations 2012 and South Cambridgeshire's Statement of Community Involvement (SCI). The SCI outlines that the Council is committed to effective community engagement, and seeks to use a wide range of methods for involving the community in the plan making process.

1.3 The key stages of Local Plan preparation undertaken by the Council are set out below.

1. Issues and Options Report - July 2012
2. Issues and Options 2 – January 2013
 - Part 1 – Joint Consultation on Development Strategy and Site Options on the edge of Cambridge
 - Part 2 - South Cambridgeshire Further Site Options.
3. Proposed Submission Local Plan – July 2013
4. Submission of Local Plan to Secretary of State – March 2014

1.4 The Local Plan will include planning policies and land allocations that guide the development and use of land in South Cambridgeshire. The plan will cover the period to 2031. The South Cambridgeshire Local Plan will review and replace the following adopted documents:

- Core Strategy Development Plan Document (DPD) (2006)
- Development Control Policies DPD (2007)
- Site Specific Policies DPD (2010)

- South Cambridgeshire Local Plan 2004 (one remaining ‘saved’ policy CNF6)

1.5 On adoption of this plan, the statutory development plan for South Cambridgeshire will comprise:

- South Cambridgeshire Local Plan
- Northstowe Area Action Plan 2007
- Cambridge Southern Fringe Area Action Plan 2008
- Cambridge East Area Action Plan 2008 (excluding policies CE/3 and CE/35, which are replaced by Policy SS/3: Cambridge East);
- North West Cambridge Area Action Plan 2009; and
- Cambridgeshire and Peterborough Minerals and Waste Local Development Framework 2011

1.6 There will be consequential changes to the Adopted Proposals Map - now known as the Policies Map.

2 CONSULTATION STAGES

2.1 The Council has recognised the importance of engaging the community from the outset of the Local Plan review process. This statement sets out the consultation arrangements that have been carried out to date by the Council in the development of the South Cambridgeshire Local Plan. This is consistent with the Council’s adopted [Statement of Community Involvement](#).

2.2 The timetable below shows the stages that are involved in the preparation of the new Local Plan. The Council is currently at stage 5 in the process – Submission of the Local Plan to the Secretary of State.

STAGE	DATE
1. Preparation of evidence base and early stakeholder consultation	April 2011 to July 2012
2. Local Plan Issues & Options public consultation	12 July - 28 September 2012
3. Local Plan Issues & Options 2 public consultation	7 January – 18 February 2013
4. Proposed Submission Local Plan public consultation	19 July – 14 October 2013
5. Submission of Local Plan to Secretary of State	Spring 2014
6. Public Examination of Local Plan by	Summer / Autumn

independent planning inspector	2014
7. Receipt of Inspector's Report on the Local Plan	Winter 2014/15
8. Consider the recommendations included in the Inspector's Report and adopt the Local Plan	Spring 2015

3 PREPARATION OF EVIDENCE BASE AND SEEKING INITIAL VIEWS ABOUT THE LOCAL PLAN REVIEW

- 3.1 The Council has undertaken a significant amount of work in compiling an evidence base to support the plan review. This has involved the completion of a number of studies as well as working with key stakeholders, organisations and groups across the district. Details of the evidence base and supporting studies used to prepare the Local Plan can be found in Appendix A of the Local Plan and on the Council's website.
<https://www.scambs.gov.uk/content/evidence-base-and-supporting-studies>
- 3.2 In December 2011 the Council consulted a range of key stakeholders making them aware that the Council was about to start preparing a Local Plan for South Cambridgeshire and asking for their views on issues to be included in the plan. These stakeholders included all the Specific Consultation Bodies and key organisations from the General Consultation Bodies. The consultation organisations are listed in Appendix A. The Council highlighted that it would like to engage with and work collaboratively with these organisations throughout the plan making process. The stakeholders were asked to inform the Council of any existing or emerging projects in their organisations where including policies and proposals in the Local Plan will assist delivery. As a result of this consultation the Council was made aware of issues that different organisations wanted to be included in the Local Plan and the relevant contact persons to consult with in future.
- 3.3 A [Sustainability Appraisal Scoping Report](#) was prepared, identifying existing issues and problems in the district, and the baseline situation for the sustainability appraisal of the plan. This was subject to consultation with key statutory bodies in February 2012, and was also open to consultation alongside the Issues and Options Report in July 2012.
- 3.4 This was followed up by a series of workshops, held between March and April 2012, with District Councillors, Parish Councils, stakeholders (e.g. infrastructure providers), house builders, planning agents and registered providers. The purpose of these workshops was to explain how the Local Plan would be prepared, to encourage involvement from an early stage and to identify issues and concerns of those various interests ahead of preparing the Issues and Options consultation document. The workshops explored the issues facing the district and discussed the vision for South Cambridgeshire and ideas and options to guide the development and use of land in the district over the next twenty years. The notes of the discussions which took place at each of these workshops, as well as a list of who attended and an overall summary of the issues discussed, can be found in Appendix B.

- 3.5 A further series of workshops with Parish Councils and District Councillors was held in July 2012 in the week leading-up to the start of consultation on Issues and Options. The purpose of these workshops was to explore how the Local Plan can help deliver Parish aspirations, potentially as an alternative to Neighbourhood Development Plans for those Parish Councils that preferred to use the Local Plan, and inform Parish Councils of the issues most relevant to them to assist them with making their responses to the Issues and Options consultation. A summary of the issues discussed can be found in Appendix B.

4 GYPSY AND TRAVELLER AND TRAVELLING SHOWPEOPLE ISSUES

- 4.1 The Council commenced production of a Gypsy and Traveller Development Plan Document in 2006. Previous stages of consultation included:
- Issues and Options 1: General Approach from 13 October to 24 November 2006.
 - Issues and Options 2: Site Options and Policies from 10 July to 9 October 2009.
- 4.2 These documents are available to view on the Council's website:
<http://www.scambs.gov.uk/content/gypsy-and-traveller-dpd>
- 4.3 Details of the stages in the consultation process that the Council carried out in 2006 and 2009 are included in Appendix C.
- 4.4 On 25 January 2012 the Council determined that development plan policies and proposals for Gypsy and Traveller accommodation should be included in the South Cambridgeshire Local Plan rather than in a separate development plan document. Planning for Gypsies and Travellers has therefore continued as part of the preparation of the Local Plan with account being taken of comments already made in drawing up the options for the Local Plan Issues and Options consultation. These comments have informed the preparation of the draft Local Plan regarding the criteria to be used to guide land supply allocations and the criteria to be used to judge the merits of planning applications for 'windfall' site proposals. In terms of the site options previously consulted on, several were rejected following the last consultation in the light of views received. The others remained as options that the Council could draw on as appropriate when preparing policies for meeting the needs of this group. The main issues arising from these consultations are included in Appendix C which shows how they were subsequently addressed in drafting the Proposed Submission Local Plan.

5 ISSUES AND OPTIONS 1 CONSULTATION (2012)

- 5.1 The Issues and Options Report contained a wide range of matters (a total of 116 issues) that are relevant to the future planning and development of the

district. This consultation provided an opportunity for local residents and other key stakeholders, including the specific and general consultation bodies as appropriate to the Local Plan to have sight of and discuss these issues and options and to provide their views to the Council by answering some or all of the questions contained within the main consultation report.

- 5.2 The Issues and Options Report was subject to an [Initial Sustainability Report](#) (incorporating the requirements of Strategic Environmental Assessment, Habitat Regulations Assessment and an Equalities Impact Assessment). This was undertaken in parallel with the preparation of the report, so that sustainability considerations were identified at an early stage and reflected in the issues and options consulted on. It provides the audit trail identifying how options were identified.
- 5.3 The Issues and Options 1 consultation took place from 12 July to noon on 28 September 2012. During this time people were able to comment on both the Issues and Options Report and its associated Initial Sustainability Appraisal. All these documents can be found on the Council's website: <http://www.scambs.gov.uk/content/local-plan-historic-consultations>

How the public consultation was carried out

- 5.4 In accordance with the Council's Statement of Community Involvement, consultation arrangements included:
- Consultation over 11 weeks from 12 July to 28 September 2012;
 - Emails or letters informing consultees of consultation dates and how to view and respond to the consultation material (see Appendix A for list of consultees);
 - An advertisement was placed in the Cambridge News, providing details of the consultation including where consultation documents could be viewed and advertising the exhibitions (see Appendix D);
 - All documents were made available on the Council's website, with the Council's homepage highlighting the consultation throughout the consultation period, and at South Cambridgeshire Hall in Cambourne;
 - An exhibition was available to view at South Cambridgeshire Hall during office opening hours throughout the consultation period;
 - A small exhibition was in Cambridge City Council offices at Mandela House advertising the consultation and exhibition dates;
 - Posters were sent to libraries to publicise the consultation, exhibition dates, and how to view the document and make comments; and a request made for these posters to be displayed.
 - Posters were sent to Parish Councils to publicise the consultation and exhibition dates locally; and additional posters were available for parishes on request;
 - Articles appeared in the summer and autumn editions of South Cambridgeshire Magazine, which is delivered to every household in the district. The autumn edition of the magazine contained a detailed article about the consultation with a map showing all the housing

options across the district and information about the September exhibitions that were still to take place;

- Publicity for the consultation was carried out through the Council's Facebook page and Twitter;
- A small exhibition stand was at the Parklife event in Milton Country Park on 15 July 2012 and leaflets handed out at this event.
- A leaflet was prepared specifically to be distributed to Travellers and Gypsies within the district to explain how issues included in the consultation could affect this community. (See Appendix E)
- A leaflet was prepared for the village of Sawston showing the housing options included in the consultation and this was distributed throughout the village.

5.5 In addition to these methods identified in the Council's SCI, a questionnaire leaflet was prepared by the Council highlighting the ten key issues in the consultation document so providing a simpler means for members of the public to have the opportunity to make comments on planning policy issues in the district. Copies of the questionnaire were available at all the exhibitions; in both the South Cambs Council's offices in Cambourne and in the City Council's offices in Cambridge. The autumn 2012 edition of South Cambs Magazine along with the item about the consultation included a centre page pull out spread of this questionnaire which could be completed and returned to the Council. (See Appendix E)

5.6 A series of exhibitions were held across the district to enable as wide an audience as possible to have their say on the Issues and Options Report. They ran between 2.30pm and 7.30pm and officers were available to discuss issues with members of the public. Over 1,000 people attended these exhibitions. Each exhibition was focussed to show locally significant issues as well as the matters of wider / strategic significance.

5.7 There were information boards at each exhibition about the consultation on issues for the Transport Strategy for Cambridge and South Cambs that is being prepared by Cambridgeshire County Council alongside the Local Plans for the City and South Cambs. Officers from the County Council attended all of the exhibitions and were available to answer questions.

Exhibition venues for Issues and Options 1	Date in 2012
Sawston - Spicers Pavilion	17 July
Barton Sports and Social Pavilion	18 July
Cambourne Business Park Marketing Office	19 July
Milton Primary School	23 July
Fulbourn - The Swifts	24 July
Bassingbourn Village College	25 July
Waterbeach Primary School	26 July
Cambourne Hub	15 August
Longstanton Village Institute	3 September
Gamlingay Village College	4 September

Exhibition venues for Issues and Options 1	Date in 2012
Great Shelford Memorial Hall	5 September
Caldecote Pavilion	6 September
Cottenham - All Saints Church Hall	10 September
Fen Ditton Church Community Hall	11 September
Linton Village College	12 September
Histon & Impington Recreation Ground Centre	14 September

Making comments on the Issues and Options 1

5.8 The Issues and Options Report identified a range of issues that could be addressed in the plan, and options for addressing them, centred around a series of consultation questions. Comments could be made on any issues raised in the report, as well as suggesting others.

5.9 Comments could be made:

- Using the Council's [online consultation system](#) – The Council's preferred means of receiving representations as it is the fastest and most accurate method, helping the Council to manage representations quickly and efficiently. Separate instructions on how to use it were available online.
- Using a response form – An electronic or paper form could be completed and sent to the Council. Copies of the response form were available on the website, from the Planning Policy Team and at exhibitions. Once completed they could be handed in at one of the exhibitions or returned by post or e-mail.
- Using a questionnaire leaflet – This was available in paper form and as a pull out in the South Cambs Magazine. It was also on the website and could be completed interactively by using the [online consultation system](#).

5.10 The deadline for comments was **12 noon on the 28 September 2012**.

Key Issues arising from the Issues and Options 1 Consultation

5.11 As a result of the consultation the Council received a total of almost 20,100 comments, of which over 6,600 were to the questionnaire from over 2,000 people and organisations. To comply with the regulations governing the preparation of local plans the Council has outlined in this statement the main issues that had been included in the representations received during the consultation and how the Council has addressed these in drafting the local plan.

5.12 The Council has prepared a detailed audit trail of the comments made against each issue in the Issues and Options 1 consultation. This includes a summary

of all the representations that the Council has received on each issue. These audit trails are within Annex A of the Draft Final Sustainability Appraisal and are available on the Council's website.

<https://www.scams.gov.uk/content/draft-final-sustainability-appraisal-report-and-habitat-regulations-assessment-screening>.

5.13 The key issues that received the most interest and comments relate to:

- Support for more homes and strong economic growth, but concern about the compatibility of growth with maintaining environmental quality;
- Concerns about securing the timely provision of services and infrastructure;
- Need to work with neighbouring authorities particularly Cambridge City Council in order to plan for housing and employment provision across the two areas;
- Little support for further development in the Green Belt. Many respondents made the point that the Green Belt should be protected and had only recently been reviewed;
- The majority of the land within the broad locations on the edge of Cambridge are considered to be important to the setting and special character of Cambridge and the surrounding villages in its immediate setting;
- General support for concentrating development in new settlements and better served villages – recognising need for appropriate infrastructure;
- Mixture of responses to changes to the village categories, many objecting to the option of introducing a new tier of 'Better Served Group Village';
- High level of support for retaining village frameworks around settlements in the district and keeping existing limits for scale of windfall developments permitted;
- Support for continuing to have an exception policy for affordable housing;
- Suggestions submitted for changes to village framework boundaries by both parish councils and by individuals;
- Development options included in the consultation resulted in many representations being made on the new settlement site options at Northstowe, Waterbeach and Bourn Airfield; and the site options within Sawston, Histon and Impington, Cambourne, Great Shelford and Stapleford, Cottenham, Fulbourn, Linton, Melbourn, Gamlingay, Milton, Swavesey, Bassingbourn, Girton, Comberton, Papworth Everard, Willingham and Waterbeach – summaries of all the comments relating to these site options can be found in the [audit trail](#) found in Annex A of the Draft Final Sustainability Appraisal;
- Support for policies on climate change and water supply although concern about viability and implementation;
- Support for protecting landscape characters across the district and for protecting high grade agricultural land;
- High level of support for considering biodiversity when drafting the plan and to include a policy about Green Infrastructure;

- Support for protecting the character of the villages in the district. Retaining quality of life in villages is very important;
- Support for protecting heritage assets in district;
- Great support for protecting and creating new open space; allotments, community orchards, recreation grounds and indoor community facilities;
- Recognition that there is a need for affordable housing within the district;
- Support for considering the accommodation needs of Gypsies and Travellers, but continue to work with surrounding authorities;
- General support for more flexible approach to encourage more new employment in villages and the surrounding countryside – need to allow existing businesses to grow and farms to diversify;
- Support for employment led development at Cambridge Northern Fringe East and through intensification of the Cambridge Science Park;
- Support for retaining high tech clusters in the district and for identifying sites for future opportunities;
- Need a policy that broadband infrastructure should be in all new development;
- Continued support for protecting services and facilities within villages such as village shops, pubs, post offices, libraries, community meeting places, health centres or leisure facilities. High level of support for retaining the local village shop;
- Large number of representations of support for issue asking if there is a need for a community stadium and sites suggested (significantly more representations of objection were received by Cambridge City Council in petitions sent from Grantchester, Hauxton, Haslingfield and Harlton Parish Councils to a site option which included land in South Cambridgeshire at Trumpington. This was one of the reasons why this issue was included in the Issues and Options 2 - Part 1 consultation);
- High level of support for including policies to mitigate the impact of environmental pollution;
- Overwhelming support for including in the plan a policy on planning for sustainable travel;
- Concern expressed about on-street car parking and impact on road safety for all users;
- Retain existing policy approach to Fen Drayton Land Settlement Association Estate as an exemplar for sustainable development and at the Imperial War Museum Duxford to help develop the museum 'offer';
- Some Parish Councils put forward local aspirations:
 - Histon and Impington Parish Council suggested Histon Station area around the Guided Busway stop could provide a new gateway to the villages through mixed use development of housing, employment and leisure opportunities;
 - Cottenham Parish Council proposed a significant amount of new development on the south side of the village with a view to reinvigorating the village through a development of 1,500 homes, jobs, shops, schools, community uses and possibly a bypass;
 - Hauxton and Gamlingay Parish Councils wanted to find sites for burial grounds;
 - Little Gransden and Whaddon Parish Councils proposed amendments to the boundaries of their village frameworks.

- Further sites were submitted for consideration for housing development in a number of villages;
- Suggestions were made for amendments to the boundaries of village frameworks;
- Suggestions were made for additional protection for green spaces and some challenges to areas protected in existing Local Development Framework.

How the issues were addressed

- 5.14 As part of the Issues and Options 1 consultation a number of new sites were proposed to the Council for development or for protection. All these new sites were assessed and as a result a further round of consultation was needed to give a further opportunity for people to comment on a number of additional site options.
- 5.15 In parallel, reviews of the development strategy for the Cambridge area and of the inner boundary of the Cambridge Green Belt were carried out jointly by Cambridge City and South Cambridgeshire District Councils informed by the comments made on the questions asked in both councils' summer consultations 2012 about the approach to development needs and ten broad locations in the Green Belt on the edge of Cambridge.
- 5.16 The [Planning Policy and Localism Portfolio Holder's](#) meeting on 13 December 2012 set out the reasons why a second round of consultation was necessary and agreed the documents that were to be consulted upon in this next consultation- Issues and Options 2.
- 5.17 Those issues where comment was not required from the second round of consultation were considered by the Council in drafting the Proposed Submission Local Plan. The details of how they were taken into account are addressed in the [audit trails](#) within Annex A of the Draft Final Sustainability Appraisal and are available on the Council's website:
- 5.18 Each chapter of the Local Plan has an audit trail which forms part of this statement which is included as Annex A of the Draft Final Sustainability Appraisal. These [audit trails](#) provide a comprehensive inventory of how the Council has developed the policies included in the Proposed Submission Local Plan. The key matters from representations for each issue have been summarised and a response made to each issue including specific responses to particular matters raised in representations. The trails show the reasons for the preferred approach included in the draft Local Plan and why alternative options were rejected.
- 5.19 Table 1 shows how the key issues identified in paragraph 5.13 were addressed in drafting the Local Plan. Greater detail is available in the [audit trails](#) of the particular issue – this is noted against each matter.

TABLE 1: KEY COMMENTS MADE TO ISSUES AND OPTIONS 1 CONSULTATION AND HOW THEY WERE ADDRESSED IN DRAFTING THE LOCAL PLAN

Key Comments (Related issue number from 2012 consultation)	How they were addressed in drafting the Local Plan
Vision and objectives	
Support for more homes and strong economic growth, but concern about the compatibility of growth with maintaining environmental quality. (Issues 1 and 2)	Balancing all three aspects of sustainability – social, economic, and environmental is an important purpose for the new Local Plan and so protecting the environment as well as supporting growth is integral to its policies and proposals.
Need to work with neighbouring authorities particularly Cambridge City Council in order to plan for housing and employment provision across the two areas. (Issues 3 and 4)	The Localism Act 2011 places a Duty to Co-operate on local planning authorities. The Cambridgeshire local authorities have agreed a Memorandum of Co-operation which addresses this duty to co-operate through their statutory Local Plans. A joint consultation was carried out with City Council as Part 1 of Issues and Options 2 consultation. This looked at the overall development needs of Cambridge and South Cambridgeshire and the most appropriate development strategy to meet them. The councils have agreed a joint approach to the development strategy which has been included in their respective local plans.
A number of Parish Councils put forward policies and issues that could potentially be addressed through the local plan. (Issue 7)	Issues were subject to consultation through the second issues and options consultation. Where there was clear local support for a Parish Council proposal it has been included in the Local Plan. Others where local support was not demonstrated have not been included and Parish Councils advised of their options moving forwards.
Green Belt	
Little support for further development in the Green Belt. Many respondents made the point that the Green Belt should be protected and had only recently been reviewed. (Issues 10 and 11)	The Council recognises that the Green Belt on the edge of Cambridge was comprehensively reviewed following the adoption of the Structure Plan in 2003 and completed in the South Cambridgeshire Site Specific Policies DPD as recently as 2010.
The majority of the land within the broad locations on the edge of Cambridge is considered to be important to the setting and special character of Cambridge and the surrounding villages in its immediate setting. (Issue 12)	The Council undertook a joint review of the inner Green Belt boundary with Cambridge City Council in 2012. The update found that most of the inner Green Belt continues to be of high importance for Green Belt purposes and specifically important to protect the setting and

Key Comments (Related issue number from 2012 consultation)	How they were addressed in drafting the Local Plan
	<p>special character of Cambridge as a compact historic city.</p> <p>The Councils consulted in Issues and Options 2, Part 1 on six areas for release from the Green Belt, two of which are in South Cambridgeshire, and these sites have been included in the draft plan (one in a modified form).</p> <p>The Sustainability Appraisal acknowledges the need to balance different aspects of sustainability. A significant part of the development needs of the area will continue to be met in and on the edge of Cambridge. Whilst further releases would be at the top of the development sequence, the benefits are outweighed by the harm to the setting of the historic city.</p>
Spatial Strategy	
<p>General support for concentrating development in new settlements and better served villages – recognising need for appropriate infrastructure. (Issue 9)</p>	<p>New settlements are the next most sustainable location for growth in the search sequence of the Cambridge area, after the edge of Cambridge. They have the advantage of focusing growth so that developments can support provision of appropriate levels of service provision and support greater infrastructure improvements. In particular they can support the provision of new secondary schools and help support high quality public transport measures that result in a higher proportion of journeys being made by non car modes than with more dispersed village development.</p> <p>In the Local Plan two new allocations for new settlements have been made at Waterbeach Barracks and Bourn Airfield. A major expansion is also proposed at the previously established new village of Cambourne, in the form of a fourth linked village at Cambourne West. The release of the strategic reserve at Northstowe will also help provide flexibility in the delivery of the existing planned new town.</p> <p>A limited amount of development has been proposed within the more sustainable villages within the district.</p>

Key Comments (Related issue number from 2012 consultation)	How they were addressed in drafting the Local Plan
Mixture of responses to changes to the village categories, many objecting to the option of introducing a new tier of 'Better Served Group Village'. (Issue 13)	The five candidate villages for this potential new category had been identified because they stood out above existing Group villages, particularly due to the presence of employment, public transport, secondary education and proximity to Cambridge and performed better than some Minor Rural Centres. These villages have now been included as Minor Rural Centres in the draft Local Plan, which was the alternative option consulted on. There was slightly more support for this option as this reduces the complexity of the hierarchy which reflects what the people making comments during the consultation had suggested.
High level of support for retaining village frameworks around settlements in the district and keeping existing limits for scale of windfall developments permitted. (Issues 14 and 15)	Development Frameworks have been retained in the draft Local Plan and the scale limits of windfall sites has also been retained.
Suggestions submitted for changes to village framework boundaries by both parish councils and by individuals (Issue 15)	Suggested changes were assessed and if suitable included in the second consultation. If submitted by a Parish Council they were included as a parish council proposal. Those changes that received clear support were included in the draft Local Plan.
Climate change	
Support for policies on climate change and water supply although concern about viability and implementation. (Issues 17 to 27)	The Council in drafting the policies for inclusion in the Climate Change chapter has taken account of the views submitted during the consultation as well as the supporting evidence on particular issues and has provided policies that strike a balance between achieving sustainable development and the delivery of development overall.
Protecting and enhancing natural and historic environment	
Support for protecting landscape characters across the district and for protecting high grade agricultural land. (Issues 30 and 31)	Policies have been included in the draft Local Plan. Policy NH/2 requires development to respect and retain or enhance the local character and distinctiveness of the local landscape and of the individual National Character Area in which is it located. Policy NH/3 protects high grade agricultural land. Some 550 hectares of all grades of agricultural land has been taken for development in allocations in the draft Local Plan.

Key Comments (Related issue number from 2012 consultation)	How they were addressed in drafting the Local Plan
<p>High level of support for considering biodiversity when drafting the plan and to include a policy about Green Infrastructure. (Issues 32 and 33)</p>	<p>The proposed submission local plan includes policies seeking to protect and enhance biodiversity. Additionally as a result of comments made a policy has been included about ancient woodlands and trees.</p> <p>A policy has been included in the draft Local Plan requiring development to provide or contribute towards new or enhanced Green Infrastructure. The Cambridgeshire Green Infrastructure Strategy has been identified in the draft Local Plan in order to achieve the implementation of the proposals included in this strategy.</p>
<p>Support for protecting the character of the villages in the district. Retaining quality of life in villages is very important. (Issues 37, 38 and 39)</p>	<p>Protecting the character of South Cambs both its natural and built heritage it has been included as an objective of draft Local Plan. Policies have also been included in the draft Local Plan for protecting valued open spaces and views along roadsides within villages.</p>
<p>Suggestions were made for additional protection for green spaces and some challenges to areas protected in existing Local Development Framework. (Issues 37 and 38)</p>	<p>New sites suggested were assessed and if suitable included in second consultation.</p> <p>If submitted by a Parish Council and the site did not meet the criteria used by the Council to identify suitable sites, it was included as a parish council proposal. Sites that received support during the consultation were included in the draft Local Plan.</p>
<p>Support for protecting heritage assets in district. (Issues 42 and 43)</p>	<p>Protecting the character of South Cambs has been included as an objective of Local Plan. Policies have been included in the draft Local Plan to give the appropriate protection of heritage assets as required in the NPPF. Policy NH/14 protects a wide range of heritage assets including both designated and undesignated assets. Policy NH/14 provides guidance on how heritage assets can be adapted for climate change.</p>
<p>Support for protecting and creating new open space; allotments, community orchards, recreation grounds and indoor community facilities. (Issues 40, 88, 91 and 92)</p>	<p>The draft Local Plan has included policies that both protect and support the creation of such new areas. Policy SC/7 requires all housing developments to contribute towards open space provision and Policy SC/1 allocates particular sites. Policy SC/9 protects the loss of existing recreation areas, allotments and community</p>

Key Comments (Related issue number from 2012 consultation)	How they were addressed in drafting the Local Plan
	orchards unless they can be replaced.
Delivering high quality homes	
Development options included in the consultation resulted in many representations being made on the new settlement site options at Northstowe, Waterbeach and Bourn Airfield; and the site options within Sawston, Histon and Impington, Cambourne, Great Shelford and Stapleford, Cottenham, Fulbourn, Linton, Melbourn, Gamlingay, Milton, Swavesey, Bassingbourn, Girton, Comberton, Papworth Everard, Willingham and Waterbeach. (Issue 16)	A total of 52 potential site options for housing development were consulted on during the Issue & Options 1 consultation and many comments were received on these sites. The Council has taken all the comments received into account when deciding upon which sites to include in the draft Local Plan. The detailed reasoning as to why particular sites were chosen and why others rejected are included in the audit trails in the Draft Final Sustainability Appraisal.
Further sites were submitted for consideration for housing development in a number of villages. (Issue 16)	New sites that were in the more sustainable settlements in the district (i.e. above Group Villages in the settlement hierarchy) were assessed in a similar way to the previous sites submitted, and if suitable included in the second consultation. If the proposed housing site was submitted by a Parish Council it was included as a parish council proposal.
Support for continuing to have an exception policy for affordable housing. (Issue 49)	An exception policy for affordable housing it has been retained in the draft Local Plan – Policy H/10.
Recognition that there is a need for affordable housing within the district. (Issue 48)	40% has been proven to be achievable over the majority of the district and provided the policy explicitly allows for viability to be taken into account can be considered to form an appropriate starting point for future affordable housing negotiations. The threshold has been raised slightly to support smaller developments.
Support for considering the accommodation needs of Gypsies and Travellers, but continue to work with surrounding authorities. (Issue 57)	A number of different approaches were consulted upon and there was support for the plan to consider the accommodation needs of Gypsies and Travellers. The Localism Act 2011 places a Duty to Co-operate on local planning authorities and the Council has worked with surrounding authorities in considering the needs of this section of the community. The draft Local Plan has included a target for provision based on an objective assessment (Policy S/5) along

Key Comments (Related issue number from 2012 consultation)	How they were addressed in drafting the Local Plan
	with a number of policies to guide the design and location of sites. (Policies H/20 – H/22)
Building a strong and competitive economy	
Support for retaining high tech clusters in the district and for identifying sites for future opportunities. (Issue 63)	A policy has been included in the draft Local Plan to support the continued need of cluster related firms. (Policy E/9).
General support for more flexible approach to encourage more new employment in villages and the surrounding countryside – need to allow existing businesses to grow and farms to diversify. (Issues 67 to 71)	A number of employment policies have introduced greater flexibility to support employment development. (Policies E/12- E/18)
Support for employment led development at Cambridge Northern Fringe East and through intensification of the Cambridge Science Park. (Issue 59)	Policies have been included in the Proposed Submission Local Plan. Policy E/1 for new employment provision near Cambridge at the Cambridge Science Park and Policy SS/4 for Cambridge Northern Fringe East.
Promoting successful communities	
Continued support for protecting services and facilities within villages. High level of support for retaining the local village shop. (Issue 81)	Policies seek to protect services and facilities within villages, with the list of services and facilities extended from previous plans .Policy SC/3 for protecting village services and facilities and Policy E/22 for new shops in villages.
Large number of representations of support for issue asking if there is a need for a community stadium and sites suggested (significantly more representations of objection were received by Cambridge City Council in petitions sent from Grantchester , Hauxton, Haslingfield and Harlton Parish Councils to a site option which included land in South Cambridgeshire at Trumpington. (Issue 84)	A joint review of evidence regarding need and potential site options was undertaken by Cambridge City Council and South Cambridgeshire District Council. Issues were then included in the Issues and Options 2 - Part 1 consultation, to seek views on whether there was a need for a stadium, whether need is sufficient to provide exceptional circumstances for a review of the Green Belt, and on potential site options.
High level of support for including policies to mitigate the impact of environmental pollution. (Issues 93 to 96)	Policies have been included which address a range of environmental pollution issues. (Policies SC/10 – SC/15)
Transport and infrastructure	
Overwhelming support for including in the plan a policy on planning for sustainable travel. (Issue 97)	Policies require development to be located and designed to reduce the need to travel, and to support travel by sustainable modes. (Policies TI/2 and TI/4)

Key Comments (Related issue number from 2012 consultation)	How they were addressed in drafting the Local Plan
Concern expressed about on-street car parking and impact on road safety for all users. (Issues 99 to 102)	The policy regarding parking provision that has been included in the draft Local Plan has taken into account the concerns about on-street car parking by allowing for innovative design solutions where the car can be accommodated within developments instead of dominating them.
Need a policy that broadband infrastructure should be in all new development. (Issue 65)	Broadband is considered an important infrastructure element in the district, highlighted by the Council's Economic Development Strategy. A policy has been included which seeks the provision of infrastructure to support delivery.
Concerns about securing the timely provision of services and infrastructure. (Issue 107)	The Council recognises that there is a need to include a comprehensive policy in the draft Local Plan requiring development to improve or make provision for infrastructure and services. The policy wording takes account of the future introduction of a Community Infrastructure Levy. A separate policy has been included on education facilities requiring the pressures on school places to be taken into account and, where appropriate, provision of new or enhanced facilities. (Policy TI/8)
Cottenham Parish Council proposed a significant amount of new development on the south side of the village with a view to reinvigorating the village through a development of 1,500 homes, jobs, shops, schools, community uses and possibly a bypass. (Issue 7)	This suggestion was included in the second round of consultation as a parish council proposal. The Parish Council was able to have information boards at the local exhibition event that took place in Cottenham Village College. The public consultation revealed insufficient local support for this to be included in the Local Plan as a parish led proposal with wide community support.
Hauxton and Gamlingay Parish Councils wanted to find sites for burial grounds. (Issue 7)	Following these requests an issue with questions was included in the second consultation asking for site suggestions. Gamlingay has now identified a site outside the plan making process. A suitable site at Hauxton has not been identified. Therefore no specific allocations have been made in the draft Local Plan.

6 ISSUES AND OPTIONS 2 CONSULTATION (2013)

- 6.1 The next stage of consultation was the Issues and Options 2 consultation, which took place between 7 January and 18 February 2013. The Issues and Options 2 document was split into two parts:

- Part 1 document was a joint consultation between Cambridge City and South Cambridgeshire District Councils on options for the overall development strategy for the wider Cambridge area and for site options for housing or employment development on the edge of Cambridge on land currently in the Green Belt. It also included an issue about whether there was a need for a community stadium and whether exceptional circumstances existed to review the Green Belt for this use and site options for a community stadium. The document built upon the Issues and Options consultations that both Councils undertook in summer 2012 and provided background information in relation to the housing and employment needs for the area as a whole, as well as outlining what that means for the future development strategy. The site options included in Part 1 had regard to the comments submitted in response to the Issues and Options consultations on the ten broad locations in the Green Belt on the edge of Cambridge - a summary of this issue can be found in the [audit trails](#) within Annex A of the Draft Final Sustainability Appraisal.
- Part 2 document contained only South Cambridgeshire issues and included a number of new sites put forward for either development or protection during the summer 2012 consultation. In addition the document included community-led proposals put to the Council by Parish Councils during the 2012 consultation.

Parish Council Proposals

- 6.2 The Council has been exploring with Parish Councils how best to bring forward community aspirations in light of the new localism approach to planning and many Parish Councils had indicated to us that they would find preparing neighbourhood plans too much of a burden for them. The District Council has therefore offered the opportunity to include community-led proposals in the Local Plan where possible and appropriate, with a key test being whether consultation demonstrated sufficient local support that a Neighbourhood Development Plan would be likely to be able to be adopted if prepared. Such proposals were included in this second consultation.
- 6.3 Subsequently, during the 2012 consultation a number of proposals were put to the Council by Parish Councils. Where they were consistent with the approach being taken in the Local Plan, they were included with the District Council's options for consultation. However, a number of proposals from Parish Councils are not consistent with the detailed approach for the Local Plan. Nevertheless they were potentially proposals that could be capable of being included in a neighbourhood plan where the test is that they must generally conform to the strategic policies of the Local Plan. The Part 2 document therefore included Parish Council proposals separately under each topic for those proposals not consistent with the normal Local Plan approach. These have not all been tested in any detail by the District Council but were put out for consultation and to help parish councils to gauge public opinion and develop their proposals further. This approach is intended to help those

communities that prefer not to prepare their own neighbourhood plans to still be able to deliver their local aspirations.

How the public consultation was carried out

- 6.4 There was an opportunity to comment on both Part 1 and Part 2 of the Issues and Options 2 documents and their associated Initial Sustainability Appraisals (SA). The Interim SA for Part 1 was jointly prepared with Cambridge City Council. These documents are available to view on the Council's website: <http://www.scambs.gov.uk/content/issues-options-2-jan-feb-2013>
- 6.5 Both South Cambridgeshire District Council and Cambridge City Council have strategies which provided guidance on how the consultations should take place. The Part 1 was consulted upon in accordance with these strategies – for Cambridge City a Consultation and Community Engagement Strategy agreed by their Council in November 2011: <http://www.cambridge.gov.uk/democracy/documents/s6576/Cambridge%20Local%20Plan%20Appendix%20A%20Consultation%20and%20Engagement%20Strategy.pdf> and for South Cambridgeshire District Council the Statement of Community Involvement (SCI).
- 6.6 The methods used for the Issues and Options 2 (Part 1 and Part 2) consultation followed the guidance included within South Cambridgeshire District Council's Statement of Community Involvement and is very similar to that used during the summer 2012 consultation. The following list sets out the main aspects of the consultation where different or additional methods were used for this consultation:
- Consultation for 6 weeks from 7 January to 18 February 2013;
 - Joint letters and emails were sent from South Cambs and the City Councils informing consultees of consultation dates and how to view and respond to the consultation material for Part 1 of the consultation (see Appendix A for list of South Cambridgeshire consultees and see Cambridge City's Consultation and Community Engagement Strategy for their list of consultees);
 - Any new respondents who had made representations to the Issues and Options 1 consultation were notified of the second round of consultation;
 - All documents were made available on the Council's website, and at South Cambridgeshire Hall in Cambourne as well as on Cambridge City Council's website. All the documents were available in the City Council's offices;
 - An article appeared in the winter edition of South Cambs Magazine, which is delivered to every household in the district, including details of the venues and times for all the exhibitions;
 - Village specific leaflets were prepared for Comberton; Sawston and Melbourn highlighting options included in the consultation that were likely to affect these communities with maps of the housing site

options within these villages. The leaflets were distributed to every household in these villages with the assistance of the relevant parish councils.

- 6.7 As with the summer 2012 consultation a questionnaire leaflet was prepared by the Council highlighting the key issues in the consultation document. Copies of the questionnaire were available at all the exhibitions; in both the South Cambridgeshire District Council's offices in Cambourne and in the City Council's offices in Cambridge. (See Appendix E)
- 6.8 A series of exhibitions were held across the district to enable as wide an audience as possible to have their say on the Issues and Options 2. There were also some joint exhibitions carried out with Cambridge City Council – these are marked with an asterisk in the following table. 1,700 people attended these exhibitions.
- 6.9 At these exhibitions were general boards explaining details about the consultation – and specific boards showing local issues relating to the village within which the exhibition was taking place and the surrounding area.
- 6.10 There were officers from Cambridgeshire County Council at each exhibition to explain the progress of the Transport Strategy for Cambridge and South Cambs that is being prepared alongside the Local Plans for the City and South Cambs.

Exhibition Venues for Issues and Options 2	Date in 2013
Grantchester Village Hall, High Street*	7 January
Fulbourn - The Swifts, Haggis Gap*	9 January
Cambourne - The Hub, High Street*	10 January
Trumpington Village Hall, High Street *	12 January
Melbourn Village College, The Moor	14 January
Waterbeach - Salvation Army Hall, Station Road	15 January
Great Shelford Memorial Hall, Woollards Lane*	16 January
North Cambridge - Meadows Community Centre, St Catharine's Road*	18 January
Sawston - Spicers Pavilion, Cambridge Road	21 January
Histon & Impington Recreation Ground, New Road*	22 January
Comberton Village Hall, Green End	23 January
Haslingfield - Methodist Church, High Street	24 January
Cottenham Village College Main Hall, High Street	31 January
* Exhibition held jointly with Cambridge City Council	

Consultation on Parish Council Proposals

- 6.11 The Council assisted Cottenham and Little Gransden Parish Councils to prepare questionnaire leaflets which highlighted the parish council proposals for these villages that had been included in the consultation. Cottenham

refined its proposals and consulted on 3 options for different scales of development and these were included in the Cottenham leaflet. Each of these leaflets was distributed by the parish councils to their local communities.

- 6.12 At the exhibitions in Cottenham on 31 January and in Histon and Impington on 22 January the Parish Councils were able to have information boards showing the details of their community-led proposals and members of the relevant parish councils attended these consultation events to answer questions about their proposals.

Making comments on Issues and Options 2

- 6.13 This second round of consultation was more complex involving a number of joint issues, both ones with Cambridge City Council and the community-led proposals from Parish Councils. The Council endeavoured to ensure that the local community were clear about each of the different aspects of this consultation so that they could contribute effectively and comment on the additional issues in this consultation.
- 6.14 The representations made during this consultation were considered by the Council in preparing the draft Local Plan.
- 6.15 Comments could be made for Part 1 by using:
- The Council's [online consultation system](#) which linked directly to the City Council's online system.
 - A response form which was specifically for Part 1 which could be emailed or sent to either the City or to South Cambridgeshire District Councils.
- 6.16 Comments could be made for Part 2 by using:
- The Council's [online consultation system](#).
 - An electronic or paper form specific for Part 2 could be completed and sent to the Council. Copies of the form were available on the website, from the Planning Policy Team and at exhibitions. Once completed they could be handed in at one of the exhibitions or returned by post or e-mail to the Council.
 - A questionnaire leaflet – This was available in paper form, on the website and could be completed interactively using the [online consultation system](#). The paper versions once completed could be handed in at one of the exhibitions or sent by post to the Council.
 - The Parish Council leaflets – These were available in paper form. Parish Councils assisted in collecting the relevant forms for their areas

and delivered them to the Council. Alternatively the form was sent directly to the Council.

6.17 The deadline for comments was **5pm on the 18 February 2013**.

Additional consultation for Sawston area

6.18 As part of the 2013 consultation a site was put forward on the northern edge of Sawston for a football stadium. The site was put forward to the Council by the promoters Cambridge City Football Club late in the Local Plan process. Due to local initial interest in the issue particularly from Sawston Parish Council, a focussed 6 week consultation on this single issue was carried out from 25 March to 7 May 2013.

6.19 The consultation comprised of a single document - South Cambridgeshire Local Plan Additional [Single Issue Consultation - Football Stadium at Sawston](#) which included within it an Initial Sustainability Appraisal.

6.20 The consultation process for this issue included:

- Emails and letters sent out to the relevant statutory consultees to inform them of the consultation dates and about the exhibition. This included a more local range of consultees including the neighbouring parish councils.
- An advertisement appeared in the Cambridge News (See Appendix D).
- A single Exhibition was held in Sawston, on Tuesday 9th April at Spicers Pavilion, Cambridge Road, Sawston from 2.30pm until 8.00pm, also attended by the promoter to answer questions about the proposal.
- A leaflet was prepared on the football stadium proposal and distributed in Sawston (See Appendix F).

6.21 Comments could be made:

- Using the Council's [online consultation system](#).
- Using a response form specific for the issue which could be handed in at the exhibition or sent via email to ldf@scambs.gov.uk or by post to South Cambridgeshire District Council offices in Cambourne.

Local Green Space – extended deadline

6.22 Following discussions about protecting green space within the district that took place between officers and district councillors in February a further email was sent to all parish councils asking for them to put forward local green space within their areas and extending the deadline for such submissions until 11 March 2013.

Key Issues from the Issues and Options 2 consultation

- 6.23 Summaries of the representations made on all the issues consulted upon in both Part 1 and 2 can be found within the [audit trails](#) that is available in Annex A of the Draft Final Sustainability Appraisal on the Council's website.

Key issues in Part 1

- 6.24 Over 5,200 representations were received to Part 1 of the consultation. One of the key issues considered in the Part 1 document, was the appropriate approach to take regarding the development of a sustainable development strategy for Cambridge and South Cambridgeshire.
- 6.25 Key issues included in Part 1 of the consultation which received the most interest and comments were as follows:
- Most support for a strategy that is a combination of development in Cambridge, new settlement and village focused – most robust option in terms of delivery;
 - Cambridge focus recognised as the most sustainable option;
 - New settlement option would protect Green Belt and villages from development;
 - Most support for protecting the Green Belt from further development. It has recently been reviewed and releasing land in every plan would make the policy to protect it meaningless. Land is available elsewhere. It provides the setting for Cambridge, maintains its scale, protects the necklace villages and protects wildlife;
 - Many representations submitted relating to the potential sites to be removed from the Green Belt included in Part 1 of the consultation. Summaries of these comments can be found in the [audit trails](#) of the Draft Final Sustainability Appraisal;
 - Support for concept of community stadium with range of community sport facilities. Numerous representations relating to the site options proposed in the consultation;

Key issues in Part 2

- 6.26 Over 5,500 comments were submitted to the Part 2 consultation and over 1,600 people attended the exhibitions across the district. The issues that received the most interest and comments were as follows:
- Development options included in the consultation resulted in many representations being made on housing options in Cambourne, Histon and Impington, Sawston, Melbourn, Waterbeach and Comberton – Summaries of these representations can be found in the audit trail in the Draft Final Sustainability Appraisal;
 - The 'Station' proposal by Histon and Impington Parish Council generated much support:

- The Cottenham Parish Council proposal to reinvigorate the village received significantly more objections than support from the local community who were concerned at the scale of the proposals and the impact that they would have on the existing community;
- The village framework options proposed by the Council received general support. Those included as parish council proposed changes particularly those from Little Gransden and Whaddon were not supported by the local communities or received very little response such that local views were not clearly demonstrated;
- There was general support for all of the local green space areas proposed, a limited number of objections to specific sites and additional sites were put forward by many parish councils in the district;
- The key issues from the Sawston Football Stadium Consultation are:
 - Concern from local residents about the impact of the stadium and traffic likely to be generated by it;
 - Questioning of whether there are exceptional reasons for removing the site from the Green Belt.

How these issues have been addressed for Part 1 and 2

- 6.27 The [Joint Strategic Transport and Spatial Planning Group](#) meeting on 22 May 2013 considered a report on the recommended housing and jobs targets for the new Local Plan, the major sites element of the Local Plan, the approach to a community stadium and other issues of joint interest to Cambridge and South Cambridgeshire. This report set out the responses to Part 1 - the joint consultation and recommended the joint approach to sustainable development strategy for Cambridge and South Cambs and other joint issues which were subsequently taken into account when both councils were preparing their draft Local Plans.
- 6.28 The [audit trails](#) show how the Council has considered all the representations received during this consultation and how this has led to the development of policies and allocations in the draft Local Plan. These audit trails are available in Annex A of the Draft Final Sustainability Appraisal on the Council's website.
- 6.29 How each of the key issues was addressed as the Local Plan was being drafted are included in the following tables – Table 2 for Part 1; Table 3 for Part 2 and Table 4 for the additional Sawston Football Stadium. Greater detail is available in the audit trail of the particular issue/ question – this is noted against each matter.

TABLE 2: KEY ISSUES FROM ISSUES AND OPTIONS 2 (PART1) CONSULTATION AND HOW THEY WERE ADDRESSED IN DRAFTING THE LOCAL PLAN

Key Issues in Part 1 (Related issue number from 2013 consultation)	How it was addressed in drafting the Local Plan
Spatial Strategy	
<p>Most support for a strategy that is a combination of development in Cambridge, new settlement and village focused – most robust option in terms of delivery. (Question 1)</p>	<p>The Sustainability Appraisal acknowledges the need to balance different aspects of sustainability. A significant part of the development needs of the area will continue to be met in and on the edge of Cambridge. Whilst further releases would be at the top of the development sequence, the benefits are outweighed by the harm to the setting of the historic city,</p>
<p>Cambridge focus recognised as the most sustainable option. (Question 1)</p>	<p>New settlements are the next most sustainable location for growth. They have the advantage of focusing growth so that developments can support higher levels of service provision and support greater infrastructure improvements.</p>
<p>New settlement option would protect Green Belt and villages from development. (Question 1)</p>	<p>In the Local Plan three new allocations for new settlements have been made at Waterbeach Barracks; Bourn Airfield and Cambourne West. The remaining housing allocations are within the more sustainable villages within the district. Policies Policy S/6 states the development strategy to 2031 which includes the three new allocations for new settlements. Policy H/1 allocates residential development at villages.</p>
Green Belt	
<p>Most support for protecting the Green Belt from further development. It has recently been reviewed and releasing land in every plan would make the policy to protect it meaningless. Land is available elsewhere. It provides the setting for Cambridge, maintains its scale, protects the necklace villages and protects wildlife. (Question 1)</p>	<p>The Council recognises that the Green Belt was comprehensively reviewed following the adoption of the Structure Plan in 2003 and completed in the South Cambridgeshire Site Specific Policies DPD as recently as 2010.</p> <p>The Council undertook a joint review of the inner Green Belt boundary with Cambridge City Council in 2012. The update found that most of the inner Green Belt continues to be of high importance for Green Belt purposes and specifically important to protect the setting and special character of Cambridge as a compact historic city.</p>
<p>Many representations submitted relating to the potential sites to be removed from the Green Belt included in Part 1 of the consultation. Summaries of these comments can be found in the audit trails of the Draft Final Sustainability Appraisal.</p>	<p>The two sites in South Cambridgeshire have been included in the draft plan. Policy E/2 allocates land at Fulbourn Road East and Policy SS/2 allocates land between Huntingdon Rd and Histon Road.</p>

Key Issues in Part 1 (Related issue number from 2013 consultation)	How it was addressed in drafting the Local Plan
(Question 2)	
Promoting Successful Communities	
<p>Support for concept of community stadium with range of community sport facilities.</p> <p>Numerous representations relating to the site options proposed in the consultation.</p> <p>Largest level of response to site at Trumpington Meadows, with some support, but also objection including petitions from surrounding villages. (Questions 4 to 6)</p>	<p>Following this consultation and taking into account the representations received Cambridge City Council and South Cambridgeshire District Council do not consider that objective, up to date evidence of need for a community stadium has been demonstrated.</p> <p>A review of evidence (Major Facilities Sub Regional Facilities in the Cambridge Area - Review of Evidence and Site Options) concluded that demonstrable need is a subjective issue, and should be tested further through public consultation, particularly as public consultation did not form part of previous studies.</p> <p>There are potential benefits to a community stadium scheme, highlighted by the studies, but the Councils have to make a judgement whether the need has been demonstrated, and in particular whether need is sufficient to provide exceptional circumstances for a review of the Green Belt. It is not considered that the need is sufficient to justify a Green Belt review, particularly given the harmful impacts identified of the sites tested.</p>

TABLE 3: KEY ISSUES FROM ISSUES AND OPTIONS 2 (PART2) CONSULTATION AND HOW THEY WERE ADDRESSED IN DRAFTING THE LOCAL PLAN

Key Issues in Part 2 (Related issue number from 2013 consultation)	How it was addressed in drafting the Local Plan
Delivering High Quality Homes	
<p>Development options included in the consultation resulted in many representations being made on housing options in Cambourne, Histon and Impington, Sawston, Melbourn, Waterbeach and Comberton – Summaries of these representations can be found in the audit trail in the Draft Final Sustainability Appraisal. (Issue 1)</p>	<p>The Council has taken all the comments received into account when deciding upon which sites to include in the draft Local Plan. The detailed reasoning as to why particular sites were chosen and why others rejected are included in the audit trails in the Draft Final Sustainability Appraisal.</p>
<p>The 'Station' proposal by Histon and Impington Parish Council generated much support.</p>	<p>This proposal received much support and therefore a policy has been included in the draft Local Plan. This will enable redevelopment of the area to enhance the village.</p>

Key Issues in Part 2 (Related issue number from 2013 consultation)	How it was addressed in drafting the Local Plan
(Issue 4)	(Policy E/8)
The Cottenham Parish Council proposal for significant growth and a bypass received significantly more objections than support from the local community who were concerned at the scale of the proposals and the impact that they would have on the existing community. (Issue 5)	This proposal is not consistent with the Local Plan, and from the consultation responses does not appear to have an overall majority of local support. A policy has not been included in the draft Local Plan.
The village framework options proposed by the Council received general support. (Issue 6)	The villages where changes to development frameworks were consulted upon were all supported and therefore the draft Policies Map has amended these boundaries.
Village framework options included as parish council proposed changes particularly those from Little Gransden and Whaddon were not supported by the local communities or received very little response such that local views were not clearly demonstrated. (Issue 7)	The parish council proposals - Options PC4-13 did not demonstrate sufficient local support and therefore have not been included within the draft Local Plan.
There was general support for all of the local green space areas proposed, a limited number of objections to specific sites and additional sites were put forward by many parish councils in the district. (Issue 12)	A range of sites have been identified as Local Green Space on the draft Policies Map.

TABLE 4: ADDITIONAL SINGLE ISSUE CONSULTATION: SAWSTON STADIUM PROPOSAL

<p>The key issues from the Sawston Football Stadium Consultation are:</p> <ul style="list-style-type: none"> ○ Support for additional facilities in the village. ○ Concern about the impact of the stadium and traffic likely to be generated by it. ○ Questioning of whether there are exceptional reasons for removing the site from the Green Belt. 	<p>The Sawston Football Stadium proposal has not been included in the draft Local Plan because it was not shown that there were exceptional circumstances for the removal of the site from the Green Belt, and development would harm the purposes of the Green Belt. Access through adjoining local residential roads would not be desirable. There is not currently sufficient certainty that environmental impacts of the site can be satisfactorily addressed.</p>
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7 DRAFTING THE PROPOSED SUBMISSION LOCAL PLAN

Member Workshops

- 7.1 To help inform the process of moving from consultation on Issues and Options to a draft Local Plan, a series of 4 workshops were held to which all District Councillors were invited. These took place from February to May 2013. The workshops provided a forum to discuss the representations received to the Issues and Options consultation and provided all members with the opportunity to engage in the development of the Local Plan. These were not decision making meetings but provided a useful sounding board for the Planning Policy and Localism Portfolio Holder to hear views of the wider membership of the Council in considering the draft Local Plan chapters and also for Cabinet in deciding the draft Proposed Submission Local Plan for consultation. This is particularly relevant in view of the responsibility on full Council in the plan making process to agree the Local Plan for submission to the Secretary of State. The notes of these four workshops are included in Appendix B.

8 CONSULTATION ON THE PROPOSED SUBMISSION SOUTH CAMBRIDGESHIRE LOCAL PLAN

- 8.1 Consultation on the Proposed Submission Local Plan took place from 19 July to 14 October 2013. The consultation provided an opportunity for local residents and other key stakeholders to comment on the draft Local Plan which the Council intend to submit to the Secretary of State in 2014. During this time people were be able to comment on both the Proposed Submission Local Plan and its associated Sustainability Appraisal.
- 8.2 The consultation period was extended by two weeks as a background assessment issued at the start of the consultation did not include all of the most up-to-date information. All the latest information – such as how many homes could be built on the proposed sites – was used when compiling the Plan, but as some of the data contained did not get transferred into the updated Strategic Housing Land Availability Assessment (SHLAA) the Council took the decision to extend the consultation from its original end date of 30 September 2013. The updated SHLAA was published so that there was at least six weeks from publication, for comments to be made on it.
- 8.3 In accordance with the Council's Statement of Community Involvement, consultation arrangements included:
- Consultation over 13 weeks from 19 July to 14 October 2013;
 - Emails or letters informing consultees of consultation dates and how to view and respond to the consultation material were sent out at the start of the consultation and also when the consultation dates were

extended at the end of August 2013 (see Appendix A for list of consultees);

- An advert was placed in the Cambridge News at the start of the consultation period, providing details of the consultation including where consultation documents could be viewed and advertising the exhibitions; (see Appendix G)
- An additional advert was placed in the Cambridge News to provide details of the revised end date of the consultation when this was extended by two weeks; (see Appendix G)
- All documents were made available on the Council's website, and at South Cambridgeshire Hall in Cambourne;
- An exhibition was available to view at South Cambridgeshire Hall during office opening hours throughout the consultation period;
- Posters were sent to libraries to publicise the consultation, exhibition dates, and how to view the document and make comments; and a request was made for the posters to be displayed. Revised posters were sent out when additional venues were added into the timetable and the consultation period was extended by two weeks.
- Posters were sent to Parish Councils to publicise the consultation and exhibition dates; additional posters were available for parishes on request; revised posters with additional venues highlighting the change of deadline for comments were also sent out at the end of August;
- An article appeared in the summer edition of South Cambs Magazine, which was delivered to every household in the district giving information about the dates and venues for the exhibitions on the draft plan;
- A further article appeared in the autumn edition of South Cambs Magazine during the consultation which had a simplified response form within it for people to complete to send in their comments (see Appendix H) ;
- Publicity for the consultation was carried out through the Council's Facebook page and Twitter;
- A leaflet was prepared for Sawston highlighting issues in the local plan which affected the village. A map was included of the housing site options within Sawston. The leaflets were distributed to every household in the village with the assistance of the parish councils.

8.4 A series of exhibitions were held across the district to enable as wide an audience to be able to be aware of the contents of the Proposed Submission Local Plan. The events marked with an asterisk * are ones that were done jointly with the City Council. Additional dates and venues were added during the consultation period at the request of parish councils.

Exhibition Venue for the Proposed Submission Local Plan	Dates in 2013
Sawston, Spicers Pavilion, Cambridge Road	19 July
Linton Village College, Cambridge Road , Linton	22 July
Trumpington Pavilion, Paget Road	22 July

Exhibition Venue for the Proposed Submission Local Plan	Dates in 2013
Comberton Village Hall, Green End	24 July
Waterbeach Primary School, High Street	25 July
Great Shelford Memorial Hall, Woollards Lane	26 July
*Cherry Hinton Village Centre, Colville Road	26 July
Bar Hill Village Hall, The Spinney	29 July
The Hub, High Street, Cambourne,	30 July
Meadows Community Centre, St Catharine's Road, Cambridge	31 July
Sawston, Spicers Pavilion, Cambridge Road	2 September
Caldecote Village Hall, Furlong Way	3 September
Gamlingay Eco Hub, Stocks Lane	4 September
Histon and Impington Recreation Ground, New Road, Impington	5 September
Caxton Village Hall, Gransden Road (unstaffed 10am to 7.45pm)	5 September
Caxton Village Hall, Gransden Road (unstaffed 10am to 4pm)	6 September
Bourn , church of St Helena and St Mary, Church Lane	6 September
Melbourn, All Saints Community Hall, Station Road	9 September
Swavesey Village College, Gibraltar Lane	10 September
* Exhibition being held jointly with Cambridge City Council	

- 8.5 The Council was also consulting on the [Community Infrastructure Levy \(CIL\)](#) and this took place alongside the Local Plan consultation during the summer. There was a CIL board at every exhibition together with information on how to respond to the consultation.
- 8.6 The [draft Transport Strategy for Cambridge and South Cambs](#) was also out for consultation in the summer 2013. It was being undertaken alongside the consultations that Cambridge City and South Cambridgeshire carried out on their respective draft local plans. Officers from the County Council attended many of the Local Plan exhibitions and were able to answer questions about future transport planning in the two districts. The deadline for comments to this County consultation was 5pm on 30 September 2013.

Making comments on the draft Local Plan

- 8.7 The consultation provided the opportunity for the local community and key stakeholders to make representations on the Proposed Submission Local Plan and the draft Final Sustainability Appraisal Report.
- 8.8 Comments could be made:
- Using the Council's [online consultation system](#) - Separate instructions on how to use it were available online.
 - Using a response form – An electronic or paper form could be completed and sent to the Council. Copies of the response form were available on the website, from the Planning Policy Team, at exhibitions and a simplified pull-out version was in the South Cambs magazine. Once completed the forms could be returned by post or e-mail.

8.9 The deadline for comments was **5pm on 14 October 2013**.

8.10 Following concerns about the wording of the original response form from members of the public a revised form was prepared. This simplified the:

- Tests of soundness – those from the NPPF were considered to be not understandable to non-planners and not in Plain English – see Table 5 below for the wording of the tests as they appeared in the revised form.
- Information that a respondent had to complete in submitting comments to the Council. This combined the reasons for objecting to a particular policy / issue with the changes sought to the draft plan. A copy of these forms is included in Appendix H.

TABLE 5: COMPARISON OF SIMPLIFIED TESTS OF SOUNDNESS AND TESTS AS THEY APPEAR IN NPPF

Simpler test as it appears in the revised response form	NPPF Test	NPPF Explanation
Doesn't meet the development needs of the area	Positively prepared	The plan should be prepared based on a strategy to meet objectively assessed development and infrastructure requirements; including unmet requirements from neighbouring authorities where it is reasonable to do so and consistent with achieving sustainable development.
There is a better alternative strategy	Justified	The plan should be the most appropriate strategy when considered against the reasonable alternatives, based on proportionate evidence.
It won't work or is undeliverable	Effective	The plan should be deliverable over its period and based on effective joint working on cross-boundary strategic priorities.
It isn't consistent with national policy	Consistent with national policy	The plan should enable the delivery of sustainable development in accordance with the policies in the NPPF.
It doesn't comply with the law	Do you consider the South Cambridgeshire Local Plan to be legally compliant?	The Local Plan will be examined by an independent inspector whose role is to assess whether the plan has been prepared in accordance with the Duty to Co-operate, legal and procedural requirements.

- 8.11 An article in the autumn edition of the South Cambs magazine included a simplified response form which could be used by people to make comments on the draft Plan. (See Appendix H)

Key Issues from the Proposed Submission Local Plan consultation

- 8.12 Summaries of the representations made on the Proposed Submission Local Plan are in within the [audit trails](#) – Annex A of the Draft Final Sustainability Appraisal.
- 8.13 Around 1,400 people attended the exhibitions held over the twelve week consultation period. Over 7,400 representations were submitted during the consultation from over 3,300 respondents. Nearly 70% were objections to the draft plan. Over half these representations were submitted by paper rather than the Councils preferred method via web (nearly 25%). A petition of 2,242 signatures was also submitted to both South Cambridgeshire and Cambridge City Councils from ‘Save the Cambridge Green Belt’ – by a coalition of residents groups in Cambridge and villages of Histon & Impington, Fulbourn, Coton and Grantchester seeking removal of all sites in the Green Belt in both Local Plans.
- 8.14 Key issues from the summer consultation are as follows:

- **THE PLAN MAKING PROCESS**

- **Main Issues:**

- Concerns that the Council had not followed appropriate plan making processes, including that:
 - the consultation process was confusing, including changing documents during consultation.
 - after Issues & Options 1 the Council announced that Bourn Airfield would not be pursued as a development site but was reintroduced into the Local Plan at the Proposed Submission stage without further consultation which is undemocratic, unsound and possibly illegal.
 - Council did not put final plan to committee, only portfolio holders decided, other councillors were issued with fait accompli that did not accord with views expressed in workshops that were not open to public scrutiny
- Must be complete transparency throughout the consultation period and during the period of presentation of the plan to the Inspector.
- The Council isn't listening.
- Consultation Form long and complicated, not in plain English, and designed to discourage members of the public from submitting views.

- **DUTY TO COOPERATE**

- Hertfordshire County Council has concerns about the wider transport implications of development proposals within the local plan

- Central Bedfordshire Council although with no specific objection mentions the potential unmet housing need within its district being met by South Cambridgeshire Council.
 - Cambridge South promoters say that cooperation has not been effective and strategy will not result in sustainable development.
 - Bourn Parish Council and Histon and Impington Village Action Group concerned that cooperation wasn't sufficient.
- **HOW MUCH DEVELOPMENT?**
 - The targets for number of jobs and homes in the plan should be both higher and lower.
 - Particular developer pressure for higher housing target with alternative targets ranging from 21,500 to 25,300 homes.
 - The SHMA approach is challenged.
 - South Cambridgeshire should provide some of Fenland and East Cambridgeshire's needs rather than Peterborough.
 - The buffer for 5-year housing land supply should be 20% due to historic under delivery (not 5%).
- **WHERE SHOULD IT GO?**
 - The Cambridge area should have more development on the edge of Cambridge with a review of the Green Belt, which would provide a more sustainable pattern of development.
 - There should not be any Green Belt releases on the edge of Cambridge or at villages and exceptional circumstances do not exist to review the Green Belt because alternatives exist.
 - New settlements are the right approach.
 - Development at Bourn Airfield and Cambourne West is unsustainable
 - More or less development in villages.
 - Need for sustainable development, reducing commuting and delivering transport infrastructure.
 - Transport strategy has been led by planning strategy rather than the other way round.
 - A number of detailed changes are sought to village frameworks.
 - Detailed objections on the settlement hierarchy and which category individual villages are in, including from Comberton, Girton and Bassingbourn Parish Councils saying that they should not be elevated to Minor Rural Centres although recognising they are better served than other Group villages.
- **WHEN IS IT NEEDED?**
 - Some developers say the housing trajectory (delivery programme) is too optimistic generally.
 - Promoters of Waterbeach and Bourn Airfield new settlements say they can, and should be able to, come forward earlier than in the plan.
 - Others say estimates for delivery from those sites by 2031 are too high.
 - HCA supports emphasis on Northstowe delivery getting under way before other new settlements come forward.
 - Some objection to assumptions of how much of Northstowe will be delivered in the plan period.

- **STRATEGIC SITES IN THE PLAN**

- The promoters broadly support all the sites in the plan, but NIAB3, Waterbeach new town and Bourn Airfield new village want slightly larger sites and Cambourne West want a much larger site.
- Objections to safeguarding of Cambridge Airport as is not available for development and cannot be relied upon, and that land north of Newmarket Road and north of Cherry Hinton should not be developed for housing.
- Promoter of an area of land at Cambridge Northern Fringe East seeks inclusion of residential uses.
- The two new settlement promoters want to start earlier than set out in the plan (which is 2022-23 for Bourn Airfield and 2026-27 for Waterbeach).
- Large number of objections made to the three new strategic sites:
 - Waterbeach (42 support, 431 objections)
 - Bourn Airfield (22 support, 1,835 objections)
 - Cambourne West (18 support, 548 objections)
- Concerns raised include issues such as landscape, traffic, impact on local communities, viability and deliverability.
- Also poor access to jobs (BA/CW), flood risk (WB), impact on Denny Abbey (WB), railway station moving from the village (WB) and would prefer a smaller development (WB).

- **STRATEGIC SITES NOT IN THE PLAN**

- The promoters of a number of other strategic sites seek inclusion of their sites in the plan:

Sites on the edge of Cambridge:

- Cambridge South – 1,250 homes and a new Science Park (85,000sqm, which is about 2/3 size of the existing Cambridge Science Park)
- Cambridge South East – 3,000 to 4,000 homes and 10ha employment
- Trumpington Meadows and Abbey Stadium (in Cambridge) – community football stadium, indoor and outdoor sporting facilities and residential development (note: phrased to leave open what uses go on which site and how much housing proposed)
- Barton Road North – 1,500 homes
- Barton Road South – removed from Green Belt and safeguarded for longer term development
- Land around Fen Ditton – for housing (note: number not specified but in the order of 400 to 500 homes) and area of search for a secondary school north of High Ditch Road

New settlements or expansion of existing new settlements:

- Northstowe – Extension to the north of the Guided Busway for employment led development and 1,800 homes.
- Land north of Cambourne – expansion of Cambourne for 3,600 homes with associated uses

• **VILLAGE HOUSING SITES IN THE PLAN**

○ **Sawston –**

- Dales Manor (44 Support, 102 Object):– promoters say capacity could increase from 200 to 230 homes
 - North of Babraham Road (10 Support, 207 Object) - promoters did not make a representation but have since confirmed that they support the allocation
 - South of Babraham Road (14 Support, 224 Object) – site is in three ownerships. All support their sites, although two did not make representations. The middle owner, Ward's Charity, did not make a representation but now says it is opposed to access being taken across its land to the remainder of the site to the south.
- Total of 532 objections across the 3 sites including from Sawston Parish Council and seven nearby Parish Councils on grounds including Green Belt, traffic and access to services and facilities.

○ **Histon & Impington –**

- The promoters seek a larger site. 2 supports, 22 objections (including the Parish Council) including loss of Green Belt, rural character and heritage, transport, school capacity and flood risk.

○ **Melbourn –**

- 179 supports, 51 objections including lack of medical and school capacity and traffic congestion.

○ **Gamlingay –**

- 4 support, 9 objections. Transport concerns, also that existing employment uses need to be retained or relocated, including from Parish Council. Promoters support principle but not level of employment;

○ **Willingham –**

- 4 support including Anglian Water, 1 objection from Ely Group of Internal Drainage Boards seeking surface water run-off to be at existing rates.

○ **Comberton –**

- 2 support, 30 objection including loss of Green Belt, traffic congestion. Some objectors would support a lower number of homes (50-60). Toft Parish Council has considerable concerns re football pitch and changing facilities as not discussed with them.

Comberton Parish Council objects on traffic and sewage grounds, lack of local support and financial benefits to Toft for development on edge of Comberton. Promoter seeks clarification of justification for proposed football pitch and car park and seeks a larger site.

- **PARISH COUNCIL PROPOSALS**

- Great and Little Abington Parish Councils seek 3 sites to be allocated for housing led development, 2 of which are outside the framework, to be allocated for total of 53 homes
- Graveley Parish Council seeks allocation of housing on 2 sites outside framework for 10-12 homes.

- **VILLAGE SITES NOT IN THE PLAN**

- The promoters of 90 sites seek inclusion of their sites in the plan.
- Most sites were previously put forward as SHLAA sites.
- 17 are entirely new sites.
- 5 of the new sites are in larger villages: Cambourne (Great Common Farm, The Broadway, which lies south of Upper Cambourne), and sites in Great Shelford, Bassingbourn, Comberton and Gamlingay.

- **CLIMATE CHANGE**

- No justification for 2km distance requirement for turbines.
- Objection to 10% on site renewable energy requirement.
- Developers object to sustainable show homes requirement.
- Amendment sought to renewables policy to ensure flexibility.
- Should rely on national standards and not try to exceed them

- **DESIGN**

- Include reference to Building for Life standards
- Add reference to horse riding

- **PROTECTING AND ENHANCING THE NATURAL AND HISTORIC ENVIRONMENT**

Natural Environment:

- Green Belt:
 - County Council seeks additional wording that says planning permission will only be granted for new development in the Green Belt provided it meets requirements and objectives of NPPF.
- Protected Village Amenity Areas and Local Green Spaces (PVAA/LGS):
 - County Council seeks greater flexibility when considering how existing schools address deficiencies in provision, including re-provision of open space elsewhere on site.
 - Objections from landowners to 8 sites proposed for LGS designation.
 - 2 new LGS proposed, and
 - 2 amendments to LGS proposed.

- Important Countryside Frontages:
 - Objection to 3 ICF
 - 3 new frontages proposed.

Historic Environment:

- English Heritage seeks greater clarity on approach to heritage assets and climate change

• **HOUSING**

- All housing:
 - Developers consider the Residential Space Standards are unreasonable and say the HCA standards are not meant for market housing.
 - They say the density policy is too restrictive.
 - The housing mix policy is inflexible and does not reflect need / local circumstances.
- Affordable housing:
 - Developers argue that the dwelling threshold should be higher, that there is no case for 40% across the district,
 - Exception sites should either not allow any market housing or alternatively that there should be more flexibility.
- Gypsies and Travellers
 - Gypsy and Traveller Groups argue that more pitches are required to meet local needs and there should have been more discussion with Gypsies and Travellers.
 - They say that policies for Gypsies and Travellers are too complex / unreasonable.
 - Views for and against provision at major developments, including views against from some developers.

• **BUILDING A STRONG AND COMPETITIVE ECONOMY**

- Employment:
 - Some say that more employment land should be allocated although many support the level of jobs in the plan.
 - Owners of the employment site in Fulbourn Road (adjacent to ARM), Trustees of Wright's Clock Fund, say they are not intending releasing the site and it should be deleted.
 - Babraham Research Park propose extension.
 - Allocation at Spicers, Sawston sought.

• **PROMOTING SUCCESSFUL COMMUNITIES**

- Objection that land south of Trumpington Meadows and Abbey Stadium, Newmarket Road should be allocated for community football stadium, indoor and outdoor sports and residential development to fund delivery.
- Support for plan not including a community stadium at Trumpington Meadows.
- Open Space Standards:
 - Sport England (SE) objects to use of standards. Says the Council should assess need to a SE methodology.

- 4 allocations in the plan objected to.
 - 3 new suggestions for recreation allocations, 2 from parish councils.
 - Hospice_policy - Arthur Rank welcome policy but it fails to recognise need to locate close to acute hospital.
 - Household recycling centre - The County Council has highlighted that there remains an outstanding requirement for a Household Recycling Centre in this area.
- **PROMOTING AND DELIVERING SUSTAINABLE TRANSPORT AND INFRASTRUCTURE**
 - Growth strategy reliant on significant improvements in public transport and deliverability depends on availability, level and timing of public funding. Large gap in funding and cost. Identify sites less reliant on improvements to ensure deliverability.

PARISH COUNCIL LED SITES IN THE VILLAGES OF GREAT ABINGTON, LITTLE ABINGTON AND GRAVELY

8.15 During the consultation on the Proposed Submission Local Plan three parish councils submitted specific parish proposals for their areas that have resulted in additional public consultation within their parishes. The parish councils are Great Abington, Little Abington and Graveley

Parish Council Led Sites in Great Abington and Little Abington

8.16 The Parish Councils of Great and Little Abington have promoted three small scale housing developments to meet identified local housing needs, primarily for market housing but also including some affordable homes. All of the selected sites have been previously considered through the SHLAA process and been rejected as having development potential. The Parish Council did not concur with these conclusions and as an alternative to taking forward a Neighbourhood Plan consulted local people by leaflet between October and December 2013 about whether the sites should or should not be allocated for housing development. The consultation leaflet can be found in Appendix I.

8.17 189 completed leaflets were returned as follows:

- Linton Road site (35 homes) – 72% support for development
- High Street/ Pampisford Road site (12 homes) – 76% support for development
- Bancroft Farm site in Little Abington (6 homes) – 86% support for development. (Note that the Bancroft Farm site is currently designated as a Protected Village Amenity Area in adopted plans and proposed for designation as Local Green Space in the Proposed Submission Local Plan.)

8.18 In the light of this clear evidence of local support for the proposals demonstrated in the consultation, it is proposed that the sites be allocated for

housing development within the Local Plan to meet local needs, and that development should seek to fulfil the Parish Council aspirations for each site.

Parish Council Led sites in Graveley

- 8.19 Graveley Parish Council is promoting two small scale housing developments to meet identified local housing needs, primarily for market housing but also including some affordable homes. The objective being to allow for some natural growth, allow older households to 'downsize' to smaller properties in the same village, and to secure a new public green area for the benefit of the village.
- 8.20 As an alternative to taking forward a Neighbourhood Plan the Parish Council consulted local people by leaflet between January and February 2014 about whether the sites should or should not be allocated for housing development. The consultation leaflet can be found in Appendix I.
- 8.21 68 completed leaflets were returned as follows:
- Manor Farm site (12 homes and public green area) – 29% support for development
 - Toseland Road site (6 homes) – 75% support for development.
- 8.22 In the light of the clear evidence of local support for the Toseland Road site demonstrated in the consultation, which puts the proposal on a similar footing to other proposals in the Local Plan, it is proposed to allocate the site within the Local Plan for housing development to meet local needs. The Manor Farm site and the public green area will not be included in the Local Plan. Development should seek to fulfil the Parish Council aspirations for the site.

9 DUTY TO CO-OPERATE AND JOINT WORKING ARRANGEMENTS

- 9.1 Planning issues are not constrained to local authority boundaries. The National Planning Policy Framework states that public bodies have a duty to co-operate on planning issues that cross administrative boundaries, particularly those that relate to strategic priorities. Councils are required to work collaboratively to ensure that strategic priorities across local boundaries are properly coordinated and clearly reflected in individual local plans.
- 9.2 South Cambridgeshire District Council has a long history of joint working with other local authorities in Cambridgeshire. It has worked particularly closely with the City Council on a variety of planning matters over many years, reflecting the close functional relationship between the tightly drawn city boundary and its rural surroundings. The Cambridgeshire authorities have worked together on key strategic and joint issues at both officer and Member level through the preparation of Structure Plans, input to Regional Plans, and the review of the regional plan that reach draft plan stage before the Coalition Government announced that regional plans were to be abolished.

- 9.3 Close working with the City Council has included the preparation of existing development plans, joint Area Action Plans for major developments, the preparation of joint evidence base documents on a wide variety of topics, and other planning matters. There has also been close working by the two councils with Cambridgeshire County Council, including on various transport strategy documents.
- 9.4 Whilst Cambridge City Council and South Cambridgeshire District Council are preparing separate plans, this has not prevented a comprehensive approach being developed and sound arrangements have been put in place in order to ensure this. Given the close functional relationship between Cambridge and South Cambridgeshire, the Councils are working jointly to ensure that cross boundary issues and relevant wider matters are addressed in a consistent and joined up manner. The Councils have been working together throughout the preparation of all the stages of their Local Plans. The Councils' on-going approach to joint working is now a specific legal requirement and it will be necessary to provide formal evidence of the cooperation as part of the plan making process. The Councils must demonstrate how they have co-operated effectively, both with each other and with other key public bodies, including the County Council, on the preparation of their respective new Local Plans.
- 9.5 Joint working arrangements have already been established. At a Member level, previous joint working groups have been replaced by two new Member groups. The Cambridgeshire and Peterborough Joint Strategic Planning and Transport Member Group, which is a County wide group; and the Joint Strategic Transport and Spatial Planning Group, set up specifically to address issues affecting Cambridge and South Cambridgeshire comprising Members from South Cambridgeshire, Cambridge City and Cambridgeshire County Councils. Work is also on-going at an officer level, steered by regular meetings of senior officers: Chief Planning Officers' group for County wide issues and officers from the three Councils for more Cambridge- focussed issues. The Cambridgeshire Councils have already established and commissioned the Joint Strategic Planning Unit to prepare a technical report that supports the Strategic Housing Market Assessment on development needs and a Memorandum of Co-operation and the spatial approach for Cambridgeshire and Peterborough, which demonstrates the co-ordinated approach to planning for the long term objectively assessed needs of the wider area. This was agreed by the Councils in June 2013, and can be found on the Council's website. <https://www.scambs.gov.uk/content/duty-co-operate-and-memorandum-co-operation>
- 9.6 South Cambridgeshire and Cambridge City Councils worked together throughout the preparation of the Issues and Options consultations on the Cambridge Local Plan and South Cambridgeshire Local Plan, and also together with the County Council on the parallel consultation on issues for a new Transport Strategy for Cambridge and South Cambridgeshire. The Councils took the same approach to joint issues in the summer 2012 Issues and Options consultation. Each of the Issues and Options consultation

documents took a common approach to the Green Belt on the edge of Cambridge, the future planning of Cambridge East and the Northern Fringe East and sub-regional sporting, cultural and community facilities. Each document also highlighted the corresponding consultation by the other Council. A joint approach was taken for the Issues and Options 2 consultation, with the Part 1 consultation document being a joint consultation by the two Councils.

9.7 The Councils have agreed to continue to work jointly as plan preparation continues. In terms of timetables, the Councils' Local Plan programmes have been very similar, although it did not prove possible to align them completely for the summer 2012 Issues and Options consultations. The timetable for the Councils to submit their Local Plans in Spring 2014 is however relatively close.

9.8 More detail is included in a separate Statement of Compliance with the 'Duty to Co-operate' which is available on the [Council's website](#).

10 WHAT HAPPENS NEXT?

10.1 Following on from the consultation on the Proposed Submission South Cambridgeshire Local Plan and its associated draft Final Sustainability Appraisal, the [Planning Policy and Localism Portfolio Holder](#) at a meeting on 11 February 2014 considered the representations received. She agreed at this meeting that the Proposed Submission Local Plan was ready to be submitted to the Secretary of State and recommended that this be agreed at a special Council meeting held on [13 March 2014](#).

10.2 The Council has agreed to formally submit the Local Plan to the Secretary of State.

